

Library Project Committee Minutes, Friday October 12, 2001

Present: Sidney Aster, Julian Binks, John Browne, Christine Capewell (guest), Seema Chawla, Paul Donoghue (guest), Sol Kessler, Joe Lim, Mary Ann Mavrincac (Chair), Kevin McCabe (guest), John Percy, June Seel (Secretary), Elizabeth Sisam, David Smith, Christian Szabo

Agenda:

1) Review of Minutes

The minutes of the Friday October 5, 2001 meeting were accepted with the addition of the following paragraphs. At the end of the Blackwood Gallery agenda item this paragraph was added: AThere seemed to be confusion about whether a separate project committee would be struck for the Art Gallery and whether this project would be costed separately. M. Mavrincac will refer this to Principal McNutt. E. Sisam recommended putting the gallery space plan forward, separate, but in parallel with the Library space plan. The Library design must allow for a possible Art Gallery. A The third line of the first paragraph of the Brief on Centre for Academic Technology Development agenda item was modified to read: AThe CATD is to assist faculty in some aspects of their professional development as well as helping them to create course material that is pedagogically effective. @

2) User Feedback - Form and Student Forum

M. Mavrincac presented user feedback for the previous week and the results were discussed. Additional quiet study space was prominent in the feedback. J. Percy stated that quiet study space does not need to be in the Library. J. Seel mentioned that more quiet study space in the Library was important to many students from other cultures. D. Smith agreed that a large amount of study space is needed in the Library but that this did not preclude study space elsewhere at UTM.

3) **Library Cafe** - Guests: Christine Capewell, Director, Business Services, UTM and Kevin McCabe, Assistant Director, Hospitality Services, University of Western Ontario.

M. Mavrincac presented the Library Café Brief. She mentioned that the Library environment was very important to attract students. The café is seen as a service initiative providing a convenient place for users to meet and is an important element in establishing the "library as place". The café would also create a "buzz" and would likely attract both faculty and students to the library. The café that she helped create in The D.B. Weldon Library at UWO was a positive experience and is still a great success.

Kevin McCabe, the Assistant Director, Hospitality Services, University of Western Ontario, presented a report about the Quotes Café at Weldon Library with some tables of figures comparing a possible library café at UTM with the one at Weldon. This café won the National Association of College and Universities Food Services competition in 2001. The Quotes Café offered Starbucks coffee and high-quality sandwiches, baked goods and salads. The cost of building the café was recovered in 3 years. While Quotes Café attracted many faculty and students to the Library and the library gate count climbed, it did not affect the sales in the many other food outlets on the campus.

Discussion concerning issues about the café covered many areas:

Who has to pay for the cost of the café as it was part of a new building. Operating costs and costs of the equipment needed would be paid for by Food Services. Christine Capewell stated that the Food Services currently pay rent to UTM for their space. P. Donoghue stated that it was not feasible to pay back the capital costs. E. Sisam suggested identifying the café seating as study seating so that the capital costs would be lower.

Concern that students would stay for long periods of time in the café instead of eating or drinking and moving on. K. McCabe stated that they used small tables that weren't conducive to long-term study.

Hours would be based on needs and sales with longer hours during exams.

Worried about food in the Library but M. Mavrincac stated that the problem didn't increase after the café opened at Weldon.

C. Capewell talked about the need for a food service to be showcased to make money and the need for more food outlets when the campus grows.

Quotes concept would be given to UTM because M. Mavrinac helped create the concept.
Entrance to the café from the link would have to be very well designed.

The following recommendations were accepted unanimously. They were:

That a library café be introduced as a new campus service in the new UTM Library.

That the library café be operated by UTM Business Services with a portion of the revenue, yet to be determined, directed to the library operating budget (to be discussed).

That the existing library food and drink policy be maintained, thus prohibiting the consumption of food and drink outside the library café.

That the following elements be included:

- seating for 50-60

- location in the library foyer (Welcome Area)

- high quality, innovative and cost effective menu and design

- design and furnishings which complement the overall architecture and design of the new library

4) Second Draft Library Project Report

M. Mavrinac presented a second draft of the Library Project report with the information from the briefs included. The NASMs still need to be worked out. S. Aster asked about secondary effects. The NASMs released can be included in the report but how the space will be used is for another committee to decide. M. Mavrinac will ask Principal McNutt for some directions regarding this space. Loss of parking revenue as a secondary effect was also mentioned. The committee agreed that this draft report was an excellent start.

5) Other Business

a) Spec Sheets. M. Mavrinac reported that the Library staff were currently working on very detailed room spec sheets.

b) Storage Facility M. Mavrinac presented the Storage Facility report from the Chief Librarian of the University of Toronto Library system. The size of the facility requested was as large as the rest of the new UTM Library. After discussion, the committee asked M. Mavrinac to report to the UTL Chief Librarian that the UTM Library was still a willing host for the Storage Facility, that the size of the facility would have to be governed by the size (yet to be determined) of the UTM Library and that the facility would have to be underground.

Meeting adjourned at 11:10 am.

Next meeting: TBA