**Writing Development Initiative**

**2024-2025 Proposal Form**

Please complete the form below, providing your responses immediately below each question.

If you had funding for a WDI project in 2023/2024 and are requesting a renewal or changes to that funding, you must answer Questions 1-15 **and** Question 16 at the end.

If you do not already have a funded WDI project, you need to complete only Questions 1-15.

Please have your Department Chair sign the form in the space provided in Question 15 (e-signature is fine) and send it by email as a Word or PDF attachment to Tyler Evans-Tokaryk (tyler.tokaryk@utoronto.ca).

* File name should be: ***2024\_WDI Proposal\_Your First Name\_Your Last Name***.
* Email subject should be:***2024\_WDI Proposal\_Your First Name\_Your Last Name***.

If you would like to see proposals from previous years, there is a selection here: <https://www.utm.utoronto.ca/asc/wdi-archives>.

If you have questions, please do not hesitate to contact Tyler.

**Deadline:** Proposals must be submitted by **11:00pm on April 19th, 2024**

1. Course name and course code:

1. Briefly describe the course, its position in its program, and the writing assignments or instruction that have typically been used in the course in the past. (150 words maximum)
2. Indicate the desired learning outcomes for the proposal (as distinct from the course as a whole), and how these learning outcomes relate to the course or program’s learning outcomes. In other words, indicate how the proposal complements student learning viewed holistically.
3. Provide a basic overview of the strategies that will be used to improve students’ writing.
4. ISP100H5: *Writing for University and Beyond* is required by the Departments of Anthropology, Chemical and Physical Sciences, Historical Studies, Mathematics and Computational Science, Political Science, Psychology, and Visual Studies for admission to some of their Specialist and Major programs. If you are proposing a project for a course in any of these Departments, please explain how it will complement or reinforce instruction offered in ISP100H5. For further details about ISP100H5, please see the description [here](https://www.utm.utoronto.ca/isup/our-courses/isp100-writing-university-and-beyond) and/or contact Tyler at tyler.tokaryk@utoronto.ca.
5. How will Teaching Assistants be used in the project?
6. Will additional TA training (beyond the WDI Writing TA Training session for new TAs) be required? If so, indicate the number of hours per TA (maximum 4), content of the training, and its relationship to the proposed writing activities or strategies for teaching writing.
7. Describe the writing tasks incorporated as a direct result of the additional funding requested, and provide details on any writing instruction to be provided that relates to these tasks. If the funding is supporting an increased number of graded writing assignments, indicate the number of additional words students will write.
8. How many students will be participating in the project? Indicate the maximum enrolment for the relevant course(s) and the final enrolment in the courses the last time they were offered.
9. If the proposed project is not restricted to a specific course, how will the funded activities impact and support students?
10. What other campus resources will you use to support your project? (e.g., UTM Library, RGASC, Office of Indigenous Initiatives, online resources).
11. Provide a detailed budget. Note, you should refer to TA resources in terms of Number of Hours, not dollar values.
12. Provide your full name, rank, and institutional address (including email)
13. Applicant’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
14. Chair or Director’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
15. For projects that were funded in 2023/2024. To be considered for renewed funding, you must answer Questions A through G. Question H is optional.
	1. How successful was the project? Did the students achieve the Learning Outcomes specified in your original proposal? How do you know this? (Even if you don’t have any empirical evidence, what makes you think the project was successful or not?)
	2. In what aspects of their writing did students in your course improve the most? Why do you think this?
	3. Were you able to implement all of the activities and strategies for improving students’ writing that you identified in your original proposal? Please explain.
	4. Briefly explain how the TA hours were used. Were the TA hours allocated in the way you originally envisioned? If there were differences between the hours budgeted and hours used, please explain this.
	5. What worked best in the project? Please explain.
	6. What, if anything, did not work as well as you had hoped or anticipated? Please explain.
	7. Identify all of the changes you would like to implement in your WDI project this year. Clearly identify the differences and explain why you would like to make them.
	8. Provide your new budget, explaining any changes.
	9. **Optional Question:** If you were able to secure funding (up to $5,000) to help assess your WDI project, what would you like to assess and how do you think you might go about doing this? You don’t need to provide much detail here, but we are interested in knowing faculty members’ ideas regarding the assessment of WDI projects.