University of Toronto Mississauga

Department of Physical Education, Athletics & Recreation
Recreation, Athletic and Wellness Centre (RAWC)

The RAWC offers a wide range of activities from drop in fitness classes to organized sport, everything you need to lead a healthy, active lifestyle on campus.
As a registered UTM student, your membership to the Recreation, Athletics and Wellness Centre is included. Drop by and pick up a program guide or check out our website to see all we have to offer.

For More Information Call 905-828-3714
www.utm.utoronto.ca/physed

On Campus Rec. Sports
Basketball
Indoor Soccer
Ultimate Frisbee
Softball
Volleyball
Cricket
Flag Football
Ball Hockey
Outdoor Soccer

UofT Intramural Sports
Ultimate Frisbee
Field Hockey
Ice Hockey
Rugby
Flag Football
Volleyball
Soccer
Lacrosse
Indoor Soccer
Basketball
Cricket

Registered Instruction
Aikido
Judo
Karate
Hatha Yoga
Swimming
Tennis
Golf
Ballroom Dance
Belly Dancing
Hip Hop
Latin
CPR
First Aid

Drop In Casual Recreation/ Fitness
Basketball
Indoor Soccer
Soccer
Badminton
Volleyball
Indoor Cycling
Step and Sculpt
Pilates
Crossfit
Yogilates
Body Blast
Hydrodride
Zumba
This Registration Guide is produced by the Office of the Registrar, University of Toronto Mississauga. It is to be used in conjunction with the university’s Academic Calendar. All information in this guide was accurate at the time of publication, but is subject to change. Please consult www.utm.utoronto.ca.guides for updates.

## TABLE OF CONTENTS

This Registration Guide is for the use of U of T Mississauga students who will be entering Year 2, 3 or 4. Students who are beginning study at the university should consult the “New Student Registration Guide,” available in late May at the Office of the Registrar, Room 2122, Davis Building or www.utm.utoronto.ca/guides.

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Checklist</td>
<td>2</td>
</tr>
<tr>
<td>Important Dates</td>
<td>3</td>
</tr>
<tr>
<td>Enrolment Dates</td>
<td>6</td>
</tr>
<tr>
<td>Ready to Graduate in 2014?</td>
<td>7</td>
</tr>
<tr>
<td>Choosing a Subject POST (Program of Study)</td>
<td>8</td>
</tr>
<tr>
<td>Selecting Your Courses</td>
<td>16</td>
</tr>
<tr>
<td>How to Select Your Courses</td>
<td>18</td>
</tr>
<tr>
<td>When and How to Enrol</td>
<td>20</td>
</tr>
<tr>
<td>Declaration of Absence for Any Reason</td>
<td>21</td>
</tr>
<tr>
<td>Adding and Cancelling Courses</td>
<td>22</td>
</tr>
<tr>
<td>Invoicing and Methods of Payment</td>
<td>23</td>
</tr>
<tr>
<td>OSAP &amp; Government Loan Programs</td>
<td>26</td>
</tr>
<tr>
<td>Fees for Deregulated Programs</td>
<td>27</td>
</tr>
<tr>
<td>Examinations</td>
<td>29</td>
</tr>
<tr>
<td>Code of Conduct</td>
<td>30</td>
</tr>
</tbody>
</table>
GUIDE FOR RETURNING STUDENTS

REGISTRATION CHECKLIST

Use this checklist to ensure that you have completed all the steps to registration.

- Update your personal information on ROSI
  - utoronto e-mail address
  - Residential address while attending U of T Mississauga
  - Phone number while attending U of T Mississauga
  - Emergency contact

- Select your Subject POS(t)s, if applicable. If you have completed 4.0 or more credits by the end of the 2013 Summer Session, you must select a Subject POS(t)s in order to be eligible to enrol in courses (see page 8).

- View available courses [www.utm.utoronto.ca/timetable]

- Look-up your enrolment start-time on ROSI (see page 20)

- Enrol in courses
  - 14.0 or more credits: Enrol on May 2
  - 9.0 to 13.5 credits: Enrol on May 23
  - 4.0 to 8.5 credits: Enrol on June 13
  - 3.5 credits or less: Enrol on July 4

- Pay or defer your fees by August 21 (see pages 23-28)

- Confirm your schedule and check online timetable for any updates

- Review your course syllabi online. The links are available in the timetable [www.utm.utoronto.ca/timetable], one week before classes begin.

- Attend all classes and tutorials — beginning September 9

IN CASE OF EMERGENCY

- If you require immediate emergency assistance on university property, call 905-569-4333. This call can be made from any campus pay phone free of charge.
- You can also use one of the direct-line emergency call stations located on campus.
- In life threatening situations, call 911 (or 9-911 from a campus office phone)
- If an alarm sounds, evacuate the building you are in.
- If you have any questions concerning emergency procedures, please call University of Toronto Police at 905-828-5200.

Sign-up for Cell Phone Emergency Alert System

On the rare occasion when an emergency or crisis occurs on one of our campuses, the university wants to be able to contact you quickly with information or instructions.

To receive messages, you must opt-in to U of T Emergency Alerts by registering your mobile phone number.

To register, go to alert.utoronto.ca/callme.
### 2013-14 FALL-WINTER SESSION: DATES

**March to May 2013**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar. 18</td>
<td>First day to request Subject POSts on ROSI (1st round ends May 5.)</td>
</tr>
<tr>
<td>Mar. 29</td>
<td>Good Friday. University closed.</td>
</tr>
<tr>
<td>April 1</td>
<td>Deadline to apply for a Letter of Permission to study at another university in the Summer Session.</td>
</tr>
<tr>
<td>April 26</td>
<td>Enrolment start times available for viewing on ROSI for students in Year 4.</td>
</tr>
<tr>
<td>May 2</td>
<td>Fourth-year course enrolment begins (14.0 or more credits)</td>
</tr>
<tr>
<td>May 5</td>
<td>End of 1st round Subject POSt request period (Types 2 and 3).</td>
</tr>
<tr>
<td>May 17</td>
<td>Enrolment start times available for viewing on ROSI for students in Year 3.</td>
</tr>
<tr>
<td>May 20</td>
<td>Victoria Day. University closed.</td>
</tr>
<tr>
<td>May 23</td>
<td>Third-year course enrolment begins (9.0 to 13.5 credits).</td>
</tr>
<tr>
<td>May 24</td>
<td>Check results and accept invitations for Subject POSt requests made in 1st round (between March 18 - May 5)</td>
</tr>
</tbody>
</table>

**June**

<table>
<thead>
<tr>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Enrolment start times available for viewing on ROSI for students in Year 2.</td>
</tr>
<tr>
<td>13</td>
<td>Second-year course enrolment begins (4.0 to 8.5 credits).</td>
</tr>
<tr>
<td>17</td>
<td>2nd round Subject POSt request period begins (until August 30).</td>
</tr>
<tr>
<td>25</td>
<td>First day to confirm or withdraw November 2013 graduation request on ROSI.</td>
</tr>
<tr>
<td>28</td>
<td>Enrolment start times available for viewing on ROSI for Year 1 students.</td>
</tr>
</tbody>
</table>

**July**

<table>
<thead>
<tr>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Deadline to apply for a Letter of Permission to study at another university in the Fall Session.</td>
</tr>
<tr>
<td>1</td>
<td>Canada Day. University closed.</td>
</tr>
<tr>
<td>4</td>
<td>First-year student course enrolment begins (3.5 credits or less).</td>
</tr>
<tr>
<td>15</td>
<td>OSAP fee deferral requests begin. Apply for deferral on ROSI account until Sept. 3.</td>
</tr>
<tr>
<td>26</td>
<td>Course registration limit increases to 6.0 from 5.0 (6 a.m.)</td>
</tr>
<tr>
<td>26</td>
<td>Courses with priority enrolment restrictions now open to U of T Mississauga degree students (6 a.m.).</td>
</tr>
</tbody>
</table>

**August**

<table>
<thead>
<tr>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>First day of enrolment for non-degree and visiting students.</td>
</tr>
<tr>
<td>2</td>
<td>First day to enrol in repeated courses [EXT] in person at the Office of the Registrar.</td>
</tr>
<tr>
<td>2</td>
<td>Deadline to accept Subject POSt invitations made in 1st round (between March 18 - May 5).</td>
</tr>
<tr>
<td>5</td>
<td>Civic holiday. University closed.</td>
</tr>
<tr>
<td>14</td>
<td>Deadline to pay the first instalment of residence and meal plans.</td>
</tr>
<tr>
<td>15</td>
<td>First day U of T Mississauga students can add St. George/UTSC courses, and St. George/UTSC students can add U of T Mississauga courses.</td>
</tr>
<tr>
<td>21</td>
<td>Last day to pay minimum amount (65%) of tuition fees as indicated on ROSI invoice.</td>
</tr>
<tr>
<td>30</td>
<td>End of 2nd round Subject POSt request period.</td>
</tr>
</tbody>
</table>
# 2013-14 FALL-WINTER SESSION: DATES

## Sept.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Deadline for visiting students to apply for F &amp; Y courses.</td>
</tr>
<tr>
<td>2</td>
<td>Labour Day. University closed.</td>
</tr>
<tr>
<td>3</td>
<td>OSAP fee deferral requests end.</td>
</tr>
<tr>
<td>4</td>
<td>Enrolment cancelled if payment or OSAP deferral of fees has not been received. Students whose ROSI account does not show “Registered” status [see image, pg. 25] will be removed from classes.</td>
</tr>
<tr>
<td>5</td>
<td>Late registration fee begins for F and Y courses [$44 + $5 for each additional business day]. [Only applicable to students who have not enrolled in ANY other fall or winter courses.]</td>
</tr>
<tr>
<td>6</td>
<td>Residence Move-in Day: Upper-year students.</td>
</tr>
<tr>
<td>7</td>
<td>Deadline to cancel registration (withdraw from ALL courses) with no minimum academic fee charge.</td>
</tr>
<tr>
<td>8</td>
<td>Classes begin, F &amp; Y courses.</td>
</tr>
<tr>
<td>9</td>
<td>Last day to confirm or withdraw graduation request for November 2013 on ROSI.</td>
</tr>
<tr>
<td>9</td>
<td>First day to check results and accept invitations for Subject POST requests made in 2nd round [between June 17 - August 30].</td>
</tr>
<tr>
<td>22</td>
<td>Deadline to accept Subject POST invitations for requests made in 2nd round [between June 17 - August 30].</td>
</tr>
<tr>
<td>22</td>
<td>Course waiting lists close, F &amp; Y courses.</td>
</tr>
<tr>
<td>22</td>
<td>Last day to add or change a section in an F or Y course on ROSI.</td>
</tr>
<tr>
<td>22</td>
<td>Last day to drop [cancel] F and/or Y courses on ROSI and receive 100% course fee refund, as long as you are still registered in other courses for this session.</td>
</tr>
<tr>
<td>29</td>
<td>Last day to drop an F course and receive a 75% course fee refund.</td>
</tr>
</tbody>
</table>

## October

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>Office of the Registrar [only] is closed</td>
</tr>
<tr>
<td>14</td>
<td>Thanksgiving Day. University closed.</td>
</tr>
<tr>
<td>14</td>
<td>Last day to drop a Y course and receive a 75% course fee refund.</td>
</tr>
<tr>
<td>14</td>
<td>Last day to drop an F course and receive a 50% course fee refund.</td>
</tr>
</tbody>
</table>

## Nov.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Deadline to apply for a Letter of Permission to study at another university in the Winter Session.</td>
</tr>
<tr>
<td>4</td>
<td>Last day to cancel [drop] an F course from academic record and GPA or to cancel or select Credit/No Credit option.</td>
</tr>
<tr>
<td>11</td>
<td>Last day to cancel [drop] a Y course and receive a 50% course fee refund.</td>
</tr>
<tr>
<td>15</td>
<td>Service charges on outstanding fee balances begin.</td>
</tr>
<tr>
<td>22</td>
<td>First day to confirm or withdraw June 2014 graduation request on ROSI.</td>
</tr>
</tbody>
</table>

## Dec.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>F classes end, Y classes break for holidays. Last day to request LWD status for F courses.</td>
</tr>
<tr>
<td>3 - 6</td>
<td>Study Break</td>
</tr>
<tr>
<td>9 - 20</td>
<td>Examination period. Exams may be scheduled during the day for classes held in the evening and vice versa. Exams may also be held on Saturdays. Students who make personal commitments during the exam period do so at their own risk. Petitions will not be accepted for deferred exams to accommodate personal or vacation plans.</td>
</tr>
<tr>
<td>16</td>
<td>Enrolment cancelled if payment or deferral of fees has not been received, for students who have enrolled in S courses ONLY. Students whose ROSI account does not show “Registered” status will be removed from classes [see image, pg. 25].</td>
</tr>
<tr>
<td>17</td>
<td>Late registration fee begins for S courses [$44 + $5 for each additional business day]. [Only applicable to students who have not enrolled in ANY other fall or winter courses.]</td>
</tr>
<tr>
<td>23</td>
<td>University closed for holidays.</td>
</tr>
</tbody>
</table>
## 2013-14 FALL-WINTER SESSION: DATES

### January 2014

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Deadline for visiting students to apply for S courses.</td>
</tr>
<tr>
<td>5</td>
<td>Deadline to cancel registration (withdraw from all courses) with no minimum academic fee charge (if registered in S courses only).</td>
</tr>
<tr>
<td>6</td>
<td><strong>University re-opens. Y courses resume; S courses begin.</strong></td>
</tr>
<tr>
<td>15</td>
<td>Deadline to pay the second instalment of residence and meal plans.</td>
</tr>
<tr>
<td>19</td>
<td>Waiting lists close, S courses.</td>
</tr>
<tr>
<td>19</td>
<td>Last day to add or change a section in an S course on ROSI.</td>
</tr>
<tr>
<td>19</td>
<td>Last day to drop (cancel) an S course on ROSI and receive 100% course fee refund, as long as you are still registered in other courses for the session.</td>
</tr>
<tr>
<td>26</td>
<td>Last day to drop an S course and receive a 75% course fee refund.</td>
</tr>
<tr>
<td>26</td>
<td>Last day to confirm or withdraw June 2014 graduation request on ROSI.</td>
</tr>
</tbody>
</table>

### February

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>Last day to drop an S course and receive a 50% course fee refund.</td>
</tr>
<tr>
<td>17</td>
<td>Last day to cancel (drop) a Y course from academic record and GPA or to cancel or select Credit/No Credit option.</td>
</tr>
<tr>
<td>17</td>
<td>Family Day holiday. University closed.</td>
</tr>
<tr>
<td>18 - 21</td>
<td>Reading Week</td>
</tr>
<tr>
<td>18 - 21</td>
<td>Special deferred examination period for December 2013 exams.</td>
</tr>
</tbody>
</table>

### March

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>Last day to cancel (drop) an S course from academic record and GPA or to cancel or select Credit/No Credit option.</td>
</tr>
</tbody>
</table>

### April

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Deadline to apply for a Letter of Permission to study at another university in the Summer Session.</td>
</tr>
<tr>
<td>4</td>
<td>Classes end, Y and S courses. Last day to request LWD [Late Withdrawal] status for Y &amp; S courses.</td>
</tr>
<tr>
<td>7 - 9</td>
<td>Study Break</td>
</tr>
<tr>
<td>10 - 26</td>
<td>Examination period. Exams may be scheduled during the day for classes held in the evening and vice versa. Exams may also be held on Saturdays. Students who make personal commitments during the examination period do so at their own risk. No petitions will be accepted for deferred examinations to accommodate personal or vacation plans.</td>
</tr>
<tr>
<td>18</td>
<td>Good Friday. University closed.</td>
</tr>
<tr>
<td>28 - May 3</td>
<td>Deferred examination period for S &amp; Y exams.</td>
</tr>
<tr>
<td>30</td>
<td>Last day for graduating students to show proof of payment for outstanding fees and to clear financial/administrative holds.</td>
</tr>
</tbody>
</table>
**IMPORTANT! ENROLMENT DATES**

The date you will enrol in courses will be based on your year of study. Your year of study is defined by the total number of credits you have earned, or expect to earn, by the end of August 2013.

- Students with 14.0 credits or more will enrol on May 2;
- Students with 9.0 - 13.5 credits will enrol on May 23;
- Students with 4.0 - 8.5 credits will enrol on June 13; and
- Students with 3.5 credits or less will enrol on July 4.

Enrolment start times will be posted on ROSI on the dates indicated on page 3.

---

**Third-party Transactions**

In order for a third party (such as a parent, partner, sibling, friend) to conduct business with the university on your behalf (such as enrolling in courses or picking up materials) they must obtain a letter of authorization in the form of an e-mail from your utoronto e-mail account. The e-mail must include specific instructions detailing what the third party can do. Alternatively, a student can obtain and sign a “Consent to Release Information” form in person at the Office of the Registrar.

**Bus Pass, Parking, Shuttle, GO Transit**

Eligible students have access to unlimited travel on Mississauga Transit between September and April thanks to the U-Pass program. The fee is included under incidental fees charged to eligible students. To see if you are eligible to use the U-Pass, see [www.utm.utoronto.ca/upass](http://www.utm.utoronto.ca/upass).

If you travel by car, you can park at meters or purchase a parking pass. See [www.utm.utoronto.ca/parking](http://www.utm.utoronto.ca/parking).

A shuttle bus transports U of T Mississauga students to classes at Sheridan College and the St. George (downtown Toronto) campus. Schedules are available at [www.utm.utoronto.ca/shuttle](http://www.utm.utoronto.ca/shuttle).

The nearest GO train station on the Lakeshore line is Clarkson. Visit [www.gotransit.com](http://www.gotransit.com) for schedules. Mississauga Transit provides a link between the station and the campus (visit [www.mississauga.ca](http://www.mississauga.ca) for updates). GO ID cards for registered, full-time students are available at the TCard Office.

**Need to Get a Replacement TCard?**

If you have misplaced your TCard, you can get a new one at the TCard Office in the Davis Building, just outside the Office of the Registrar. Hours of operation are posted at [www.utm.utoronto.ca/tcard](http://www.utm.utoronto.ca/tcard). There is a $12 fee to replace the card.
Ready to Graduate in June 2014?
If you intend to graduate in June 2014, you must request to do so on ROSI between Nov. 22, 2013 and Jan. 26, 2014. After this date, any changes must be done at the Office of the Registrar. A fee will apply for late requests to graduate.

ROSI will identify those students who may have completed or are enrolled in the appropriate number of courses to qualify for graduation in June 2014; these students will be able to confirm their graduation request. If you plan to graduate and do not see a graduation request on ROSI, go to the Office of the Registrar to speak with an Academic Advisor before January 26, 2014 to have your graduation request added.

When you login to the ROSI, it will indicate the degree you might be eligible to receive. You will be prompted to request graduation with the specified degree or to indicate that you do not wish to graduate with the specified degree. If you wish to graduate, but with a different degree from the one specified [e.g., ROSI indicates that you might be eligible to receive an Hon. B.A., but you wish to graduate with an Hon. B.Sc.], you must contact the Office of the Registrar.

Degree parchments are held by the Office of Convocation for pick up one year following each graduation ceremony for those who are not present.

PLEASE NOTE: Parchments are withheld until all outstanding U of T fees have been paid in full. These include library fines, charges for missed health service appointments, charges for damaged departmental equipment charges and fees for deferred exams.

Do you meet your degree requirements?
You need to meet degree requirements and program requirements in order to graduate. Please use the new online Degree Requirements Checklist form (www.utm.utoronto.ca/forms). Once you submit the form, an Academic Advisor will review it and provide feedback within three business days. You should also meet with your undergraduate department advisor to review your program requirements.

Can’t get into a course you need to graduate?
U of T Mississauga is committed to ensuring that graduating students can enroll in a set of courses that will allow them to graduate in a normal period of time. This commitment depends upon the student doing all that is necessary at the optimum/appropriate times as indicated in this guide and in the Academic Calendar. Students must have enrolled in appropriate programs (changes to program in the final year of graduation may not be considered), completed appropriate prerequisites, and requested courses from a full range of the possible options that would allow them to complete their program and degree. Students must have used ROSI to attempt to enroll in these courses at the earliest possible opportunity.

If students are still unable to obtain required courses for graduation, they should meet with an advisor in the Office of the Registrar during the first registration period to identify themselves as a graduating student seeking priority.

Your Name
Your degree is a legal document. The name you have recorded in ROSI will be printed on your parchment and your transcripts. If you have recorded your given and family names only and wish to have other legal name(s) included, bring a piece of government-issued identification (e.g., birth certificate, passport) to the Office of the Registrar to complete a name change form before March 21, 2014.

Graduation Photos
The U of T Mississauga Student Union arranges for grad photos to be taken on campus. To book a sitting, please speak to an attendant at the Help Desk in the Student Centre. Valid government-issued ID will be required in addition to your TCard.

After Graduation
U of T Mississauga graduates may use the services of the Career Centre for up to two years after graduation. These include job search, resume critiques and career counselling. In addition, graduates get special rates on membership in the RAWC. Other benefits are listed at alumni.utoronto.ca.
CHOOSING A SUBJECT POSt

When Do You Enrol in Subject POSets?
Students who have already completed 4.0 or more university credits by the end of the 2012-13 Fall-Winter Session, or plan to complete 4.0 credits by the end of the 2013 Summer Session, must enrol in Subject POSets.

What Is A Subject POSt?
A Subject POSt, or program of study, is a group of courses in a specific discipline. There are three levels of programs:
- Specialist program
- Major program
- Minor program

Check the Academic Calendar (www.utm.utoronto.ca/regcal) for specific program requirements for each Subject POSt.

U of T Mississauga students can only enrol in Subject POSets offered at the U of T Mississauga campus. You must enrol in the minimum appropriate combination of Subject POSets before your course enrolment period starts, or you will be prevented from enrolling in courses on ROSI. You may have no more than three active Subject POSets.

The appropriate minimum combinations are shown in the chart below:

<table>
<thead>
<tr>
<th>Intended Degree:</th>
<th>You must enrol in at least:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honours BA or Honours BSc</td>
<td>1 specialist OR 2 majors OR 1 major and 2 minors</td>
</tr>
<tr>
<td>BBA</td>
<td>Specialist in Management</td>
</tr>
<tr>
<td>BCom</td>
<td>Specialist in Commerce</td>
</tr>
</tbody>
</table>

Subject POSt Types
There are three types of Subject POSets; check the “Type” column in the Subject POSt listings starting on page 11.

Type 1 Subject POSt Important Dates
Type 1 programs have no enrolment requirements other than successful completion of 4.0 credits. You can enrol in them at any time.

To enrol in a Type 1 Subject POSt, log on to ROSI at www.rosi.utoronto.ca and select “Subject POSets” from the main menu. Select “add a Subject POSt,” and enter the Subject POSt code for the program you want to enrol in. For example, if you want to enrol in the major program in History, enter the code “ERMAJ0652." Codes are listed beginning on page 11. Select “Continue” and then select “Confirm” to complete the transaction.

After you add a Type 1 Subject POSt, the status field next to the Subject POSt code will read “ACTIVE.” You are now enrolled in this Subject POSt.

Type 2 & 3 Subject POSt Important Dates

| March 18 | Begin 1st Request Period on ROSI |
| May 5    | End 1st Request Period on ROSI   |
| May 6    | Departments begin review of Subject POSt requests                  |
| May 24   | 1st day to check status of request                                  |
| June 17  | Begin 2nd Request Period on ROSI                                     |
| August 2 | Last day to accept Subject POSt invitations on ROSI requested during Period 1 (March 18 - May 5) |
| August 30| End 2nd Request Period on ROSI                                      |
| Sept. 9  | Results available on ROSI                                           |
| Sept. 22 | Last day to accept subject POSt invitations on ROSI requested during Period 2 (June 17 - August 30) |

Type 2 Subject POSets require specific course(s), GPA and/or grades.

Type 3 Subject POSets require specific course(s), minimum GPA and/or grades, and involve a competition among applicants meeting the minimum requirements for a limited number of spaces. Type 3 Subject POSets may also require additional information and/or an interview as part of the application procedure. Please check the online calendar [www.utm.utoronto.ca/regcal] for program requirements.
CHOOSING A SUBJECT POST

You may apply to as many Type 2 & 3 Subject POSTs as you wish, so long as you meet the requirements. If you want a Type 2 or 3 Subject POST but do not yet meet the requirements, enrol in a Type 1 program. Once you have met the requirements, you can always request the desired Subject POST during the next Subject POST request period. Once invited and you accept, you can drop the Type 1 program.

How to Enrol in a Type 2 or 3 Subject POST

There are three steps to enrolling in a Type 2 & 3 Subject POST:

Step 1: Submit a Subject Post Request on ROSI

The first request period runs from March 18 to May 5. The second request period runs from June 17 to August 30. We strongly suggest you request your Subject POST during the first request period because you will be prevented from enrolling in courses without active Subject POSTs on your record. The second request period should be used by students who are completing program admission requirements in the 2013 Summer Session.

Log on to ROSI and select “Subject POS Ts” from the main menu. Select “add a Subject POST” and enter the Subject POST code for the program you want to request. For example, if you want to request a major in Economics, enter the code “ERMAJ1478.” Codes are listed beginning on page 11.

Once you have submitted the request, the status field next to the Subject POST will read “REQUESTED – You have applied for admission to this Subject POST.” You can add requests for as many Subject POS Ts as you wish, but remember: if you are invited to all of them, you can enrol in no more than three, of which only two can be majors or specialists.

After May 5, ROSI will not permit you to request a Type 2 or Type 3 Subject POST until the second request period begins on June 17.

Enrolling in Commerce or Management Subject POS Ts

If you plan to apply to a Commerce or Management program you must make your requests between March 18 - May 5. Those who plan to take summer courses in order to fulfill program admission requirements must also apply during this period and they will automatically be considered in September.

Step 2: Check Results of Your Requests

Beginning May 24 (or September 9 for requests made during the second request period), you can check ROSI to find out the status of your Subject POST request(s). Once logged on to ROSI, select “Subject POS Ts” from the main menu. A list of your Subject POS Ts will appear, with a status listed next to them.

- INVITED: The department has offered you admission (or given you an invitation) to the Subject POST.
- REFUSED: The department has refused your admission to the Subject POST. You may need to select another Subject POST or meet with an advisor in the Office of the Registrar.
- REQUESTED: You have requested admission to enrol in the Subject POST. The department still needs to review the request. You may want to contact the relevant department advisor to check on your status.
- ACTIVE: You are officially enrolled in the Subject POST. Please note that you will not see ACTIVE unless you are first granted INVITED status and you then “accept” this invitation in ROSI (Step 3).

HELPFUL TIP: While waiting for approval for a Type 2 or 3 Subject POST, you may temporarily enrol in any Type 1 POST. This will allow you to enrol in courses in the meantime.
Step 3: How to Accept the Invitation to a Subject POST

To accept the invitation to enrol, select “accept” – the status will change to “ACTIVE” – you are enrolled in this Subject POST. To decline an invitation to enrol, select “delete.”

Note: Students in Specialist and Major programs in Bioinformatics, Computer Science, CCIT, Commerce and Management pay higher fees. Before accepting enrolment into one of these programs, ensure you are aware of the differing fee structure. Visit www.fees.utoronto.ca for more fee information.

The Period 1 deadline for accepting an invitation is August 2. The Period 2 deadline is September 22.

Concurrent Teacher Education Program (CTEP)

At the end of their first year of study, CTEP students should request their Subject POSTs for their HBA/HBSc between March 18 to May 5. They will normally choose Subject POSTs in the same areas as their teaching subject areas.

CTEP Intermediate-Senior students must have at least two teaching subjects in order to qualify to teach Intermediate and Senior Division in Ontario. A second teaching subject is not required for the Primary-Junior program. In addition to their Subject POSTs for their HBA/HBSc, each CTEP student will also have CTEP Subject POSTs to identify their teaching subject areas. A student’s primary teaching subject (known as the anchor teachable) is recorded upon admission. The three CTEP Intermediate-Senior streams are shown on ROSI as:

- ERTS10325 TS1 - French As A Second Language;
- ERTS10420 TS1 - Science-Chemistry; and,
- ERTS10652 TS1 - Mathematics

If students wish to change their anchor teaching subject area, they must consult with the CTEP Program Co-ordinator to determine their course of action.

Additional teaching subject areas (also known as secondary teachables) are added using ROSI by students in the Intermediate/Senior program. A list of available secondary teaching subjects is listed in the CTEP section of the U of T Mississauga Academic Calendar (www.utm.utoronto.ca/regcal). Students enrol in their CTEP secondary teachable Subject POSTs after they receive their HBA/HBSc Subject POST invitations.

Subject POST Enrolment: Second Request Period

There is a second request period for Type 2 and Type 3 Subject POSTs (except for Commerce, Management and CTEP). The procedure for the second period is the same as for the first period.

The following enrolment dates apply to the second request period:

- June 17 – August 30: Requests should be made on ROSI
- September 9: Results available on ROSI
- September 22: Last day to accept the invitation.
### CHOOSING A PROGRAM: IMPORTANT DATES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 18</td>
<td>All Types: First day to request on ROSI</td>
</tr>
<tr>
<td>May 5</td>
<td>Type 2 &amp; 3: First Request Period on ROSI ends</td>
</tr>
<tr>
<td>May 24</td>
<td>First day to accept invitations for requests made March 18 to May 5</td>
</tr>
<tr>
<td>June 17</td>
<td>Type 2 &amp; 3: 2nd Request Period to enrol on ROSI begins</td>
</tr>
<tr>
<td>August 2</td>
<td>Last day to accept first round Subject POSPost invitations</td>
</tr>
<tr>
<td>August 30</td>
<td>Type 2 &amp; 3: Second Request Period on ROSI ends</td>
</tr>
<tr>
<td>September 9</td>
<td>First day to accept invitations for requests made June 17 and August 30.</td>
</tr>
<tr>
<td>September 22</td>
<td>Last day to accept a Subject POSPost requested during the 2nd Request Period on ROSI</td>
</tr>
</tbody>
</table>

### CHOOSING A PROGRAM OF STUDY

#### Programs of Study

<table>
<thead>
<tr>
<th>Program</th>
<th>Status</th>
<th>Code</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropology (Arts)</td>
<td>Specialist</td>
<td>ERSPE1775</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Major</td>
<td>ERMAJ1775</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN1775</td>
<td>Type 1</td>
</tr>
<tr>
<td>Anthropology (Science)</td>
<td>Specialist</td>
<td>ERSPE0105</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Major</td>
<td>ERMAJ0105</td>
<td>Type 2</td>
</tr>
<tr>
<td>Applied Statistics</td>
<td>Specialist</td>
<td>ERSPE1540</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Major</td>
<td>ERMAJ1540</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN1540</td>
<td>Type 1</td>
</tr>
<tr>
<td>Art &amp; Art History</td>
<td>Specialist</td>
<td>ERSPE0714</td>
<td>Type 1</td>
</tr>
<tr>
<td></td>
<td>Major</td>
<td>ERMAJ0714</td>
<td>Type 1</td>
</tr>
<tr>
<td>Art History</td>
<td>Specialist</td>
<td>ERSPE0615</td>
<td>Type 1</td>
</tr>
<tr>
<td></td>
<td>Major</td>
<td>ERMAJ0615</td>
<td>Type 1</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN0615</td>
<td>Type 1</td>
</tr>
<tr>
<td>Astronomical Sciences</td>
<td>Specialist</td>
<td>ERSPE1025</td>
<td>Type 1</td>
</tr>
<tr>
<td>Astronomy</td>
<td>Major</td>
<td>ERMAJ2204</td>
<td>Type 1</td>
</tr>
<tr>
<td>Behaviour, Genetics &amp; Neurobiology</td>
<td>Specialist</td>
<td>ERSPE2470</td>
<td>Type 2</td>
</tr>
<tr>
<td>Bioinformatics</td>
<td>Specialist</td>
<td>ERSPE1868</td>
<td>Type 2</td>
</tr>
<tr>
<td>Biological Chemistry</td>
<td>Specialist</td>
<td>ERSPE1995</td>
<td>Type 2</td>
</tr>
<tr>
<td>Biology</td>
<td>Specialist</td>
<td>ERSPE2364</td>
<td>Type 3</td>
</tr>
<tr>
<td></td>
<td>Major</td>
<td>ERMAJ2364</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN2364</td>
<td>Type 1</td>
</tr>
<tr>
<td>Biology For Health Sciences</td>
<td>Major</td>
<td>ERMAJ1149</td>
<td>Type 2</td>
</tr>
<tr>
<td>Biomedical Communications (Science)</td>
<td>Minor</td>
<td>ERMIN0840</td>
<td>Type 2</td>
</tr>
<tr>
<td>Biomedical Physics</td>
<td>Specialist</td>
<td>ERSPE1944</td>
<td>Type 2</td>
</tr>
</tbody>
</table>

(Table continues, next page)
# CHOOSING A PROGRAM OF STUDY

<table>
<thead>
<tr>
<th>Programs of Study</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Biotechnology</td>
<td>Specialist</td>
<td>ERSPE1118</td>
<td>Type 3</td>
</tr>
<tr>
<td>Canadian Studies</td>
<td>Major</td>
<td>ERMAJ0728</td>
<td>Type 1</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN0728</td>
<td>Type 1</td>
</tr>
<tr>
<td>Chemistry</td>
<td>Specialist</td>
<td>ERSPE1376</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Major</td>
<td>ERMAJ1376</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN1376</td>
<td>Type 2</td>
</tr>
<tr>
<td>Cinema Studies</td>
<td>Minor</td>
<td>ERMIN0797</td>
<td>Type 1</td>
</tr>
<tr>
<td>Classical Civilization</td>
<td>Major</td>
<td>ERMAJ0382</td>
<td>Type 1</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN0382</td>
<td>Type 1</td>
</tr>
<tr>
<td>Commerce</td>
<td>Deregulated</td>
<td>Major</td>
<td>ERMAJ1111</td>
</tr>
<tr>
<td>Commerce</td>
<td>Deregulated</td>
<td>Specialist</td>
<td>ERSPE2273</td>
</tr>
<tr>
<td>Commerce: Accounting</td>
<td>Deregulated</td>
<td>Specialist</td>
<td>ERSPE1704</td>
</tr>
<tr>
<td>Commerce: Finance</td>
<td>Deregulated</td>
<td>Specialist</td>
<td>ERSPE2034</td>
</tr>
<tr>
<td>Commerce: Human Resource Management</td>
<td>Deregulated</td>
<td>Specialist</td>
<td>ERSPE1815</td>
</tr>
<tr>
<td>Commerce: Marketing</td>
<td>Deregulated</td>
<td>Specialist</td>
<td>ERSPE2380</td>
</tr>
<tr>
<td>Communication, Culture, Information &amp; Technology</td>
<td>Deregulated</td>
<td>Major</td>
<td>ERMAJ1034</td>
</tr>
<tr>
<td>Comparative Physiology</td>
<td>Specialist</td>
<td>ERSPE0482</td>
<td>Type 2</td>
</tr>
<tr>
<td>Computer Science</td>
<td>Deregulated</td>
<td>Specialist</td>
<td>ERSPE1688</td>
</tr>
<tr>
<td></td>
<td>Deregulated</td>
<td>Major</td>
<td>ERMAJ1688</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN1688</td>
<td>Type 1</td>
</tr>
<tr>
<td>Criminology and Socio-Legal Studies</td>
<td>Specialist</td>
<td>ERSPE0727</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Major</td>
<td>ERMAJ0727</td>
<td>Type 2</td>
</tr>
<tr>
<td>Diaspora and Transnational Studies</td>
<td>Major</td>
<td>ERMAJ1407</td>
<td>Type 1</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN1407</td>
<td>Type 1</td>
</tr>
<tr>
<td>Digital Enterprise Management</td>
<td>Deregulated</td>
<td>Specialist</td>
<td>ERSPE1307</td>
</tr>
<tr>
<td>Earth Science</td>
<td>Specialist</td>
<td>ERSPE1465</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Major</td>
<td>ERMAJ1465</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN1465</td>
<td>Type 2</td>
</tr>
<tr>
<td>Ecology And Evolution</td>
<td>Specialist</td>
<td>ERSPE1020</td>
<td>Type 2</td>
</tr>
<tr>
<td>Economics</td>
<td>Specialist</td>
<td>ERSPE1478</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Major</td>
<td>ERMAJ1478</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN1478</td>
<td>Type 2</td>
</tr>
<tr>
<td>Economics &amp; Political Science</td>
<td>Specialist</td>
<td>ERSPE0751</td>
<td>Type 2</td>
</tr>
<tr>
<td>Economics (Commerce &amp; Finance)</td>
<td>Specialist</td>
<td>ERSPE0137</td>
<td>Type 3</td>
</tr>
</tbody>
</table>

(Table continues, next page)
## Programs of Study

<table>
<thead>
<tr>
<th>Program of Study</th>
<th>Type</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td></td>
<td>ERMAJ1645 Type 1</td>
</tr>
<tr>
<td>English Language Linguistics</td>
<td>Minor</td>
<td>ERMIN1645 Type 1</td>
</tr>
<tr>
<td>Environmental Management</td>
<td>Major</td>
<td>ERMAJ1425 Type 2</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>Major</td>
<td>ERMAJ1061 Type 2</td>
</tr>
<tr>
<td>Exceptionality in Human Learning (Science)</td>
<td>Major</td>
<td>ERMAJ1883 Type 2</td>
</tr>
<tr>
<td>Experimental Linguistics</td>
<td>Major</td>
<td>ERMAJ1850 Type 1</td>
</tr>
<tr>
<td>Financial Economics</td>
<td>Specialist</td>
<td>ERSPE2722 Type 3</td>
</tr>
<tr>
<td>Forensic Science</td>
<td>Major</td>
<td>ERMAJ0205 Type 3</td>
</tr>
<tr>
<td>Forensic Science - Forensic Anthropology</td>
<td>Specialist</td>
<td>ERSPE1338 Type 3</td>
</tr>
<tr>
<td>Forensic Science - Forensic Biology</td>
<td>Specialist</td>
<td>ERSPE1410 Type 3</td>
</tr>
<tr>
<td>Forensic Science - Forensic Chemistry</td>
<td>Specialist</td>
<td>ERSPE1009 Type 3</td>
</tr>
<tr>
<td>Forensic Science - Forensic Psychology</td>
<td>Specialist</td>
<td>ERSPE1505 Type 3</td>
</tr>
<tr>
<td>Francophone Studies</td>
<td>Minor</td>
<td>ERMIN1054 Type 1</td>
</tr>
<tr>
<td>French &amp; Italian</td>
<td>Specialist</td>
<td>ERSPE0815 Type 2</td>
</tr>
<tr>
<td>French Studies</td>
<td>Major</td>
<td>ERMAJ1295 Type 2</td>
</tr>
<tr>
<td>Functional French</td>
<td>Minor</td>
<td>ERMIN1135 Type 1</td>
</tr>
<tr>
<td>Geocomputational Science</td>
<td>Minor</td>
<td>ERMIN1000 Type 1</td>
</tr>
<tr>
<td>Geographical Information Systems</td>
<td>Major</td>
<td>ERMAJ0305 Type 1</td>
</tr>
<tr>
<td>Geography (Arts)</td>
<td>Major</td>
<td>ERMAJ1666 Type 1</td>
</tr>
<tr>
<td>Geography (Science)</td>
<td>Major</td>
<td>ERMAJ2070 Type 1</td>
</tr>
<tr>
<td>Geology</td>
<td>Specialist</td>
<td>ERSPE0509 Type 2</td>
</tr>
<tr>
<td>Programs of Study</td>
<td>Type 1</td>
<td>Type 2</td>
</tr>
<tr>
<td>-------------------------------------------------------</td>
<td>--------</td>
<td>--------</td>
</tr>
<tr>
<td>History</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Specialist ERSPE0652</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Major ERMAJ0652</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Minor ERMIN0652</td>
<td></td>
<td></td>
</tr>
<tr>
<td>History &amp; Political Science</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Specialist ERSPE1045</td>
<td></td>
<td></td>
</tr>
<tr>
<td>History of Religions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Specialist ERSPE0151</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Resources &amp; Industrial Relations*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Major ERMAJ1882</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Information Security</td>
<td></td>
<td>Deregulated</td>
</tr>
<tr>
<td>- Specialist ERSPE1038</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interactive Digital Media</td>
<td></td>
<td>Deregulated</td>
</tr>
<tr>
<td>- Specialist ERSPE2172</td>
<td></td>
<td></td>
</tr>
<tr>
<td>International Affairs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Specialist ERSPE2584</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Italian</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Major ERMAJ1249</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Language Teaching &amp; Learning: French</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Major ERMAJ1056</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Language Teaching &amp; Learning: French &amp; Italian</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Specialist ERSPE1092</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Language Teaching &amp; Learning: Italian</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Major ERMAJ1249</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Linguistics</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Minor ERMIN0506</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Logic</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Major ERMAJ1736</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Management</td>
<td></td>
<td>Deregulated</td>
</tr>
<tr>
<td>- Specialist ERSPE2431</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mathematical Sciences</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Specialist ERSPE2511</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Molecular Biology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Specialist ERSPE1237</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paleontology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Major ERMAJ1004</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Philosophy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Specialist ERSPE0231</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Philosophy of Science</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Minor ERMIN0231</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physics</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Major ERMAJ1944</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Political Science</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Specialist ERSPE2015</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Program is no longer accepting new students. Students already in the program will be allowed to complete it.

(Table continues, next page)
# CHOOSING A PROGRAM OF STUDY

## Programs of Study

<table>
<thead>
<tr>
<th>Program</th>
<th>Type</th>
<th>Code</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Writing &amp; Communication</td>
<td>Major</td>
<td>ERMAJ1302</td>
<td>Type 3</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN1302</td>
<td>Type 2</td>
</tr>
<tr>
<td>Psychology</td>
<td>Specialist</td>
<td>ERSPE1160</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Major</td>
<td>ERMAJ1160</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN1160</td>
<td>Type 2</td>
</tr>
<tr>
<td>Sociology</td>
<td>Specialist</td>
<td>ERSPE1013</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Major</td>
<td>ERMAJ1013</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN1013</td>
<td>Type 2</td>
</tr>
<tr>
<td>South Asian Studies</td>
<td>Minor</td>
<td>ERMIN1333</td>
<td>Type 1</td>
</tr>
<tr>
<td>Theatre and Drama Studies</td>
<td>Specialist</td>
<td>ERSPE1880</td>
<td>Type 3</td>
</tr>
<tr>
<td>Theatre, Drama and Performance Studies</td>
<td>Major</td>
<td>ERMAJ2468</td>
<td>Type 1</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN2468</td>
<td>Type 1</td>
</tr>
<tr>
<td>Visual Culture &amp; Communication</td>
<td>Deregulated</td>
<td>ERSPE1200</td>
<td>Type 3</td>
</tr>
<tr>
<td>Women And Gender Studies</td>
<td>Major</td>
<td>ERMAJ1443</td>
<td>Type 2</td>
</tr>
<tr>
<td></td>
<td>Minor</td>
<td>ERMIN1443</td>
<td>Type 1</td>
</tr>
</tbody>
</table>
SELECTING YOUR COURSES

Select Your Courses
An updated timetable is located at: www.utm.utoronto.ca/timetable.

Course descriptions are found in the Academic Calendar at: www.utm.utoronto.ca/regcal.

Earning a U of T degree requires completion of specialist, major or minor programs plus additional degree requirements. Check your degree and program requirements using the calendar and a Degree Requirement Checklist at www.utm.utoronto.ca/forms. Your academic record is available on ROSI to assist you. If you have any questions regarding your program requirements please see the department offering the program. If you have any questions about your degree requirements please see an academic advisor in the Office of the Registrar.

Which Courses Should You Take?
Use the U of T Mississauga Academic Calendar to explore programs of study (specialist, major, minor) and degree requirements. Brief course descriptions are noted in the calendar and more information is available on program websites and in program or departmental handbooks. Use this information to select your courses. We recommend using the online calendar where you can find immediate links to detailed course information, the timetable, instructor and department websites and much more.

Space in Courses
It is the university’s policy that the number of students enrolled in a course cannot exceed the capacity of the room as dictated by fire regulations. Some departments, for educational reasons, assign lower capacities than room size. U of T Mississauga makes every attempt to ensure that the room assigned will accommodate the number of students expected to enrol. Neither the Office of the Registrar nor individual course instructors have the authority to change this policy. If you are not officially enrolled in a course you do not have a right to be in the class.

Waiting Lists
U of T Mississauga offers a waiting list system to help you get into the courses you need to succeed. Waiting lists enable you to “line up” for a space that might become available in a lecture section that is full. In most circumstances, if a space becomes available and you are next on the waiting list, you will be enrolled automatically and notified at your utoronto e-mail account. Only then will the course appear on your timetable, and a charge will appear on your invoice. Being on the waiting list does not guarantee you a space in the course. Also, you must add your own tutorial or lab sections manually.

Waiting lists end on the last day to enrol which is also the last day to cancel a course and receive 100% refund of related course fees. ROSI will continue to attempt to move students from the waiting list into spaces that become available until the end of the day. If you change your mind about your desire to be waitlisted to enrol in a given course, please ensure that you cancel your request promptly to avoid any course fees. Students are responsible for all academic and ancillary course fees related to the courses that they are enrolled in.

Full-time/Part-time Status
Students enrolled in 3.0 credits or more in the academic year (September to April) are considered full-time. Students are considered part-time if they are enrolled in 2.5 or fewer credits.

Understanding Enrolment Controls
While most courses are open to any students who have met the prerequisite requirements, in any program of study and in any year, some courses have enrolment conditions which control how students enrol in a course and/or which categories of students are permitted to enrol in that course. A course with enrolment controls will be listed in the timetable with a letter code next to the course name (i.e. [P], [R], [A], [E]). The code will be linked to additional information describing how to enrol and which categories of students are allowed in.

Enrolment control categories may be based on one or more of the following:
- Admission category [eg. first-year studies in Life Sciences]
- Subject POST Specialist, Major or Minor in which you are enrolled. (When a Subject POST is used as an enrolment control, you must be actively enrolled in that Subject
GUIDE FOR RETURNING STUDENTS

SELECTING YOUR COURSES

Before you will be permitted to enrol in
that course.)
- **Degree POS**t (eg. HBSc).
- **Year of study** (based on the number of cred-
  its you have passed plus any that are cur-
  rently in progress at U of T, plus any for
  which you have already received transfer
  credit)
- **Associated Organization** (U of T Mississauga)

**Enrolment Control Instructions**

Detailed enrolment control instructions for any
given course may be found on the online timeta-
ble by following the link from the enrolment control
indicator, such as a (P). The symbol is found after
the course title.

**If no enrolment control indicator is shown,** the
course may be selected by all U of T Mississauga
students who have appropriate prerequisites.
Students from other campuses may enrol in these
U of T Mississauga courses beginning August 15 if
there is still space.

**If an enrolment control indicator is shown,** follow
the link from the “Enrolment Control” Indicator to
obtain specific information about enrolment in the
course. The enrolment controls instructions page
will provide details on how to enrol in the course,
who may enrol in the course and when.

Most courses may be added without further steps
using ROSI, even if enrolment is restricted to cer-
tain groups of students at different times.

Some courses require departmental approval to
complete your enrolment. These courses may still
be added using ROSI, but will appear with an **inter-
im** status until the department has reviewed stu-
dents’ requests and checked prerequisites.

Courses with an interim status do not appear on
student invoices or timetables. For example, if you
enrol in PSY379H5 your status will show as **interim**
until the department reviews the list of enrolled stu-
dents and makes enrolment decisions. After depart-
ments review the requests, they assign a status of
**approved**, **refused**, or **cancelled**. It is the respon-
sibility of the student to check the status of a request.

Once a course is **approved**, the course fee will be
added to your account and enrolment is complete.
If a course is **refused**, no charges will be incurred.
The course will remain on the student’s course list
for the session as **refused**, and the student will be
blocked from enrolling in the course in that session.

If a course is **cancelled** by the university, no charg-
es will be incurred and the course will be removed
from the student’s course list for the session.

**A few courses are unavailable via the ROSI sys-
tem.** Typically, these courses are independent proj-
ect or reading courses which are added to ROSI by
the department or Office of the Registrar, after the
student obtains appropriate approvals.

Some courses and/or practicals and tutorials
appear on the timetable as “Closed.” Students may
not enrol in closed tutorials/practicals using ROSI
until the courses are opened.

These closed courses/tutorial/practicals may be
placed on the timetable by departments:
- as placeholders to hold a room reserva-
tion and time slot in case enrolment in the
course grows to a level where extra lec-
tures/tutorials/practicals are needed, OR
- for delayed enrolment, such as certain prac-
ticals/tutorials which are only opened after
the first class meeting.
- Students may only enrol in lectures/prac-
ticals/tutorials that are available. Please
do NOT rely on “Closed” sections becom-
ing available. Sections will be opened only if
demand warrants.

Check the online timetable frequently for the status
of closed courses/tutorials/practicals, if the timing
of a particular section works better in your sched-
ule than the available sections.
Understanding Course Codes
Each course has a unique course code and course description. Here’s a breakdown of what’s in a course title and code, using “ANT101H5S, LEC0101, TUT0102” as an example:

<table>
<thead>
<tr>
<th>Codes</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Name</td>
<td>This course is Anthropology 101. It has both a code (shown here) and a course name found in the Calendar and the timetable.</td>
</tr>
<tr>
<td>ANT</td>
<td>3 letters denoting the program sponsoring the course.</td>
</tr>
<tr>
<td>101</td>
<td>3 numbers denoting the level (a first-year course begins with a ‘1’).</td>
</tr>
<tr>
<td>H</td>
<td>Indicates credit value. H = 0.5 credit; Y = 1.0 credit</td>
</tr>
<tr>
<td>5</td>
<td>Campus Code: • 5 = Mississauga • 1 = St. George (downtown) • 3 = Scarborough</td>
</tr>
<tr>
<td>S</td>
<td>Session Code: indicates which term the course is offered: F = Fall; S = Winter; Y = Fall + Winter</td>
</tr>
<tr>
<td>LEC0101</td>
<td>LEC = Lecture</td>
</tr>
<tr>
<td>TUT0102</td>
<td>TUT = Tutorial</td>
</tr>
<tr>
<td>PRA0101</td>
<td>PRA = Practical Number indicates which section, i.e. Lecture 0101 and Tutorial 0102</td>
</tr>
</tbody>
</table>

Prerequisites, Corequisites, Exclusions
Students are responsible for checking prerequisites, corequisites and exclusions, which are listed in the Academic Calendar for each course, before enrolling in courses. Be aware that prerequisites and corequisites are not checked by ROSI in real time, but they will be checked!

Prerequisite: A course required as preparation for a higher level course. Any prerequisite listed must be successfully met before a course is taken.

Corequisite: A course to be taken concurrently with another course. A corequisite must be taken together with the course if the corequisite has not already been taken and passed.

Exclusion: A course with content too similar to another for credit to be given to both. A student will not receive degree credit for a course that is listed as an exclusion for a course in which he/she has obtained a passing grade.

Courses Taken at Other Universities
If you have taken courses at another university and wish to transfer those credits towards a University of Toronto degree, apply for a transfer credit assessment at www.utm.utoronto.ca/transfer. You should make an academic advising appointment in the Office of the Registrar to make sure that your course selections are correct and appropriate, and that none of the courses you wish to take duplicate your transfer credit.

Letters of Permission
U of T Mississauga students wishing to enrol at another Canadian university and transfer those credits towards a University of Toronto degree must apply for, and be granted, a Letter of Permission (LOP) from the Office of the Registrar before enrolling at the other university. Apply at www.utm.utoronto.ca/lop. If you do not receive an LOP before you take these courses, you should apply for a transfer credit assessment at www.utm.utoronto.ca/transfer upon completion. However, there is no guarantee what, if any, transfer credit you will receive.

All courses have a lecture (LEC) meeting section. If there is more than one lecture section, select the one that is offered at the time most convenient for your schedule. If a course listing also includes practicals (PRA) and/or tutorials (TUT), select one of the practicals and/or tutorials that is most convenient for your schedule. Some courses have both practicals and tutorials. In those instances, you must select one of each.
GUIDE FOR RETURNING STUDENTS

HOW TO SELECT YOUR COURSES

Courses at Other U of T Campuses
You must have completed 4.0 credits at U of T Mississauga by the end of the Summer Session to be eligible to enrol in courses at other U of T campuses. If you register, but do not have 4.0 credits, you will be removed from the courses.

If you want to enrol in courses offered at the St. George (downtown Toronto) campus or the Scarborough campus, check their respective enrolment instructions because many courses restrict enrolment and have limited space for U of T Mississauga students. Dates for course meetings, exams, and deadline dates for adding courses and waiting lists are set by the campus where the course is offered.

You may add St. George and Scarborough campus courses from August 15 to September 22 (F & Y courses) and until January 19 (S courses).

Deadline dates for deleting courses and obtaining refunds are set by the home campus of the student — consult the “Important Dates” section at the beginning of this guide.

It is your responsibility to:
• Ensure that the courses you enrol in do not duplicate, and are not exclusions for, courses you have already taken.
• Check with your department advisor regarding the acceptability of courses for program requirements.
• Check with the Office of the Registrar regarding acceptability of courses for degree requirements.
• Failure to follow these steps could result in loss of credits and delay your graduation.
• If you need to drop a course taken at another U of T campus, the U of T Mississauga fees refund schedule and deadlines apply [www.fees.utoronto.ca]. Please check the important dates section at the front of this guide. With the exception of the LWD deadline, UTM academic deadlines will apply.
• Note: Fee refunds are determined by your campus affiliation, not by where the course is held.

Research Opportunity Program (ROP)
The Research Opportunity Program (ROP) provides an opportunity for students to earn 1.0 full credit by participating in a faculty member’s research project. Descriptions of ROP299Y, 399Y and 499Y projects will be available late February to early March of each year. Students wishing to apply for placement in an ROP project must log in to the ROPAPP using their UTORid. Access to the application is through the ROP website, www.utm.utoronto.ca/rop.

Credit/No Credit Option
Students at University of Toronto Mississauga may select up to a total of 2.0 credits to be assessed on a Credit/No Credit basis.

To achieve a status of CR (Credit), a student must achieve a final mark of at least 50%. Marks below that will be assessed as NCR (No Credit). Courses with a final status of CR will count as degree credits but will have no effect on the student’s GPA. They will count as Distribution Requirements and degree credits, but cannot be used to satisfy Subject POSit requirements.

Courses with a final status of NCR will not count as degree credits and will not be included in the GPA calculation.

Students may exercise this option for a total of 2.0 credits within the total number of credits required for a degree. The choice is not restricted as to year or level of course. This option is not available to non-degree students.

The Credit/No Credit option must be chosen or cancelled no later than the last day to cancel that course from your academic record. Selection of the Credit/No Credit option is done on ROSI.

The Credit/No Credit option cannot be used for a course in which the student has committed an academic offence. If a student has specified the CR/NCR option in a course in which he or she commits an academic offence, the CR/NCR option will be revoked and the percentage grade will stand as the course grade.
When to Enrol
The first round of enrolment in U of T Mississauga courses is limited to U of T Mississauga students only. Each degree student is provided with a start day and time for course enrolment. This allows a staggered enrolment schedule to spread the system load on ROSI.

Your start date is based on your year of study. Your year of study is defined by the total number of credits you have earned, or expect to earn, by the end of August 2013. Within each start date, a start time is also assigned which gives priority to students with the greatest number of credits in each “Year of Study.” For example, students in Year of Study 3, with a credit count of 13.5 can expect to enrol at the beginning of the day while those with 9.0 credits will start later in the day.

How to Enrol
1. Go online to ROSI: www.rosi.utoronto.ca
2. Login using your Student ID number and PIN.
3. Click on “Course Enrolment” and follow the instructions. Use the online calendar and timetable for reference:
   - Calendar: www.utm.utoronto.ca/regcal
   - Timetable: www.utm.utoronto.ca/timetable

When enrolling in your courses on ROSI, you will need to know the activity code (i.e. ANT101H5), session code (i.e. F, Y or S), meeting section (i.e. LEC) and 4-digit section number (i.e. 0101) to identify your choice(s). If there is a practical or tutorial section assigned to the course, you may be required to add it as well (see the timetable for any special instructions: www.utm.utoronto.ca/timetable).

ROSI does not check for course time conflicts, so plan your schedule carefully. You may not get into all of your first choice courses so you should also note acceptable alternatives for your preferred classes.

Late Registration
Late fees of $44 plus $5 for each additional weekday apply to any student who enrols in F and/or Y courses as of September 5 or S courses as of December 17. This is only applicable if you are not enrolled in any other courses for the Fall-Winter Session.

Student Start Times & Dates

<table>
<thead>
<tr>
<th>Student Year</th>
<th>View Start Info</th>
<th>First Day of Enrolment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fourth - at least 14 credits</td>
<td>April 26</td>
<td>May 2</td>
</tr>
<tr>
<td>Third - 9.0 to 13.5 credits</td>
<td>May 17</td>
<td>May 23</td>
</tr>
<tr>
<td>Second - 4.0 to 8.5 credits</td>
<td>June 7</td>
<td>June 13</td>
</tr>
<tr>
<td>First - 0.0 to 3.5 credits</td>
<td>June 28</td>
<td>July 4</td>
</tr>
<tr>
<td>Non-degree/Visiting</td>
<td>N/A</td>
<td>Aug. 2</td>
</tr>
</tbody>
</table>

Please note you will not be able to access course registration on ROSI until your start time on the first day of course enrolment for your year of study. Remember, don’t delay. Courses fill up quickly.

Conflicting Courses
In order to succeed, students must fulfill the attendance requirements of each class as set by the professor on the course syllabus. When you are planning your schedule, do not enrol in two or more courses, tutorials or practicals that are held at the same time. Where a student has enrolled in courses held at the same time, no special accommodation will be made (e.g., conflicting tests or exams, lecture material, in-class participation, labs, etc.).
DECLARATION OF ABSENCE FOR ANY REASON

Declaration of Absence for any reason
You are required to declare your absence from a class for any reason through your ROSI account in order to receive academic accommodation for any course work such as missed tests, late assignments, and final examinations. Absences include those due to illness, death in the family, religious accommodation or other circumstances beyond your control.

In addition, you must also follow the absence policies of the department and the instructor, which may require additional documentation.

You declare absences via your ROSI account under the section “Absence Declaration.” Once you have submitted the required information, you will be redirected to specific U of T Mississauga course policies regarding academic accommodation, which may include submission of an official “Verification of Student Illness or Injury” form or other documentation.

In addition to using the Absence Declaration on ROSI, you are required to submit proper medical or other documentation to support a formal petition for deferred exams (see “Verification of Student Illness or Injury,” page 29). You should consult with the Office of the Registrar if the period of absence will be lengthy and affect more than one course.

Walksafer is a security escort service for U of T Mississauga community members (including students, employees and visitors) who prefer not to walk alone on campus after dark.

Dial 905-607-SAFE (7233) to request an escort during the evening and night hours, from September to May.

For immediate emergency assistance on university property call 905-569-4333

(In life threatening situations call 911 first)

For non-emergencies and information call 905-828-5200
Cancelling Courses and Fees

Implications
If for any reason you decide that you do not want to be enrolled in a particular course, you must drop it as soon as possible. Staying enrolled in a course you do not want could prevent another student from gaining access to that course, and it can cost you money. It may also result in the course remaining on your permanent academic record.

The steps to drop a course on ROSI are:
1. In ROSI, click on “course enrolment”
2. Click on the appropriate session (i.e. Fall-Winter)
3. Click “list courses”
4. Find the course you want to drop. Click “drop course” for the course you no longer wish to take.
5. Click “confirm”
6. Always “list” your courses and “view” your timetable afterwards to ensure the drop was completed.

You will be responsible for any fees and academic penalties incurred if you do not cancel courses by the appropriate deadline. Pay close attention to the difference between REFUND deadlines and ACADEMIC deadlines. They are listed in the Important Dates section at the front of this guide.

Deadlines
An Academic Deadline is the last date to drop a course from your academic record and GPA.

<table>
<thead>
<tr>
<th>F course</th>
<th>Y course</th>
<th>S course</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 4</td>
<td>February 17</td>
<td>March 9</td>
</tr>
</tbody>
</table>

Late Withdrawal after the Drop Date (LWD)
After the above dates, and up until the last day of classes, students may apply online (registrar.utm.utoronto.ca/student/LWD) for Late Withdrawal (LWD).

Cancelling Your Registration for the Fall-Winter Session
Should you decide to cancel all of your courses in the Fall-Winter Session, ROSI will inform you that this is your last course in the session and ask if you would like to cancel your registration. If you are sure that you do not intend to enrol in other courses in fall or winter of the 2013-14 session, cancel your registration. Cancelling your registration will trigger a refund of incidental fees if you do so within the time frames shown at www.feestutoronto.ca. Note that cancelling your registration affects only the current 2013-14 session and does not impact your ongoing status as a U of T Mississauga student. To return as a student after being away for 12 months, please see “Reactivation of Student Record” in the Academic Calendar.

Normal/Maximum Course Load
The maximum number of credits that can be taken in the Fall-Winter Session is 6.0 (with no more than six courses per academic term.) However, a regular and recommended course load for the Fall-Winter Session is 5.0 credits, which will allow students to complete a 20-credit undergraduate degree in four years. (Some students choose to take 4.0 credits in the Fall-Winter Session and 1.0 credit during the Summer Session.)

During the first enrolment period for Fall-Winter, you will be able to enrol in 5.0 credits. During the second enrolment period you will be able to add 1.0 additional credit for a total of 6.0. Note that the weight of courses with wait list status count in the total number of courses you are allowed to enrol in.

To take more than 6.0 credits (6 courses per term) in the Fall/Winter session you must submit an online course overload petition (registrar.utm.utoronto.ca/student/petitions) and receive approval prior to the start of classes and no later than the end of the first week of classes. The Office of the Registrar will make every effort to consult with students at risk of being removed from courses. After the end of the first week of classes, students enrolled in more than 6 courses without prior petition approval, will have the last course(s) they were enrolled in removed from their course load for that session.

Only students who are have minimum CGPA of 1.85 and who may be eligible to graduate in June
2014 will be considered for a course overload. Consideration may be given to those students with a minimum CGPA of 2.70 with mitigating reasons for requiring a course overload. Students will not receive special consideration of any kind because of a course overload. To calculate course loads, students need to consult the course timetable, www.utm.utoronto.ca/timetable, to determine when the course is offered and the duration of the course.

Last Date to Add a Course or Section
The last date to add an F or Y course or change a section in an F or Y course using ROSI is September 22, and January 19 for an S course. Section changes are an agreement with the department and will not be recorded on ROSI.

INVOICING AND METHODS OF PAYMENT

Academic Fees and Financial Aid
Pay Your Fees through the bank by August 21.

Remember, becoming “Registered” involves both enrolling in courses and paying (or deferring) your fees. If you miss the August 21 deadline, you will need to submit your proof of payment to the Office of the Registrar online (www.utm.utoronto.ca/forms) or in person to have your status changed to “Registered.” If your status is not updated from “Invited” to “Registered” by September 3, you will be removed from your courses on September 4 and your status will be marked as ”financially cancelled” (or FINCA) for the Fall-Winter Session.

You may be eligible for a fee deferral if you have applied for OSAP and are unable to pay the minimum payment of fees. You may officially register and postpone your fee payment pending receipt of your first OSAP instalment in the fall. You apply for a fee deferral via your ROSI account (www.rosi.utoronto.ca) once you have received your notice of assessment. Service charges still apply on any outstanding balances regardless of fee deferral or method of payment. It is highly recommended that you apply for OSAP by May 31.

Outstanding fees from a previous session CANNOT be deferred and you will not be eligible for a deferral if you owe fees from a previous session.

The last day to enrol is also the last day to cancel a course and receive 100% refund of related course fees.

Waiting lists end on the same day and ROSI will continue to attempt to move students into spaces that become available until the end of that day. If you change your mind about enrolling in a given course, be sure to cancel the course promptly. Students are responsible for all academic and ancillary course fees related to the courses that they are enrolled in. Following the last day to enrol, petitions for late enrolment will only be considered under exceptional circumstances.

How are Fees Determined?
Fees are determined by the number of credits you take and by the program you are enrolled in. Compulsory ancillary fees are also paid by all students for incidentals and ancillary services. The Fall-Winter 2013-14 fee schedule will be posted at www.fees.utoronto.ca. If you are not enrolled in any courses but have put yourself on a course waitlist, please consult the Office of the Registrar regarding fee payment.

Fee levels are based on the normal length of time for a full-time program, i.e. 4 consecutive years for a BBA/BCOM/HBA/HBSC and five for CTEP students in the joint HBA/HBSC/BEd program. When determining which fees apply to you, look for the description on the Fees website (www.fees.utoronto.ca) that matches your degree, Subject Post and year of entrance to the university. If you stay for more than the normal length of time for your program, your tuition fee levels may be higher than you expect in the following years.

Fees Invoices
Invoices for fees are not mailed. You are expected to view your account on ROSI. Your account number is displayed on the top, right-hand corner. Should you require an invoice (to take to the bank to make an in-person payment, for example), print the invoice as it appears on your ROSI account.
GUIDE FOR RETURNING STUDENTS

METHODS OF PAYMENT & FEE REFUNDS

Methods of Payment
Payments cannot be made at the Office of the Registrar. Please allow at least three to five business days for bank payments to appear on ROSI. Payment made outside of Canada will take at least 10-14 business days to appear on ROSI. Payments can be made using one of the following methods:

(1) Online & Telephone Banking
The quickest and most convenient method of paying your fees is through online or telephone banking. Set up "U of T" as a bill to be paid on your online bank account. Your U of T account number is located on the top right hand corner of your ROSI financial account (invoice format). A printout of the payment transaction is your proof of payment. It must show the amount paid, the payment date, and your UofT account number.

(2) Paying at the Bank
If you pay in person at the bank, you will need to bring a print out of your fees invoice from your ROSI account. Keep your stamped bank receipt; it is proof that your fees have been paid.

(3) Payment from Outside Canada
Western Union GlobalPay for students is available from outside of Canada for those who wish to make a Canadian dollar payment in the currency of choice at a local bank. There are NO transaction charges from Western Union or the University of Toronto. Payments must be accompanied by the student’s name and account number in order to avoid delays in payment processing. For details visit www.fees.utoronto.ca.

(4) Faculty/Staff Fee Waiver
If you are eligible for a U of T faculty/staff fee waiver, complete a fee waiver form found at www.hrandequity.utoronto.ca/forms. Before sending your tuition waiver to the Human Resources (HR) office, you must first pay your incidental fees via the bank by August 21. (If you pay between August 22 and September 3, you must bring your receipt to the Office of the Registrar to have your account updated to "Registered" or you will lose your courses and your registration will be cancelled.) Send your tuition fee waiver and a copy of the receipt for your incidental fees to the HR office where the staff member is employed.

(5) Third-party Billing
If your fees are paid by an outside organization directly to the university on your behalf, send a copy of your sponsorship notification letter and a completed invoice to: UofT Student Accounts, 215 Huron Street, Toronto, ON, M5S 1A2. Your letter must reach Student Accounts before August 21.

Fee Refunds
Dropping courses before deadlines will generate a full or partial refund of fees depending on when you drop your courses. A refund is determined by the date your course is cancelled on ROSI. Always “view/list/print” your courses after changing your schedule to ensure that you have done so correctly. An exception to the refund schedule is normally only considered if there is evidence of an error made on the part of the university.

If there is a credit balance on your financial account, the Office of Student Accounts will issue a refund to you. Refund cheques are sent to your mailing address on ROSI or you can sign up for “Refunds by Direct Deposit” on ROSI.

Academic course drop deadlines are not the same as financial refund deadlines. In fact, the academic drop deadlines (see pages 3 to 5) are much later than the refund deadlines and have NO financial impact.

Health and Dental Opt Out
You can opt out of the student union Health and Dental Plan (and have fees refunded) if you have a separate family plan. The opt-out period generally happens in September and early October, and refunds are normally mailed by March. For more information visit www.utmsu.ca. Proof of alternate coverage is required.

University Health Insurance Plan (UHIP) for International Students
UHIP is a compulsory health plan for all international students. Download your card at uoft.me/uhip in August.

Meal Plan and Residence Fees
The deadline for paying the first instalment of meal plan and residence fees is August 14. The second instalment is due January 15, 2014. For details on
GUIDE FOR RETURNING STUDENTS

METHODS OF PAYMENT & FEE REFUNDS

costs, please visit www.utm.utoronto.ca/housing and www.utm.utoronto.ca/food. For details on how to pay, visit www.fees.utoronto.ca.

Late Payments
If you pay your fees between August 22 and September 3, you must come in person to the Office of the Registrar to show proof of payment. This is the only way you can ensure your registration is completed prior to September 4 (the day incomplete registrations are cancelled and students are removed from courses).

It is always best to ensure your fees are paid well in advance of any deadlines.

Outstanding Fees
Students with outstanding financial obligations to the university must pay their fees in full before registering in the next academic session. Payments are applied first to outstanding debts from previous sessions before being applied to the current session. You cannot choose to pay the current session’s fees before any outstanding fees from a previous session. This includes any backcharges incurred as a result of enrolment into a deregulated fee program. A service charge of 1.5% per month is added to all outstanding balances on the 15th of every month until the fees are paid in full.

How Do I Know if I’m Registered Correctly?
You will know that your registration is complete if your status is shown as “Registered” in the “Course Enrolment” tab in ROSI. If your status says “Invited” you are not registered and need to pay or defer your fees so that you do not risk losing your courses (see image below).

Administrative User Fees*

<table>
<thead>
<tr>
<th>Service</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Form/Letter Processing</td>
<td>$7, plus $1 for each additional copy</td>
</tr>
<tr>
<td>Deferred Examination</td>
<td>$70</td>
</tr>
<tr>
<td>External Examination</td>
<td>$70</td>
</tr>
<tr>
<td>Outside Centre Examination</td>
<td>$70</td>
</tr>
<tr>
<td>Photocopy of Final Examination</td>
<td>$13</td>
</tr>
<tr>
<td>Re-Read Final Examination</td>
<td>$36</td>
</tr>
<tr>
<td>T-Card Replacement</td>
<td>$12</td>
</tr>
<tr>
<td>Replacement of Calendar</td>
<td>$4</td>
</tr>
<tr>
<td>Commissioner of Oaths Certification</td>
<td>$10</td>
</tr>
<tr>
<td>Copies of Records</td>
<td>$15</td>
</tr>
<tr>
<td>Late Registration</td>
<td>$44, plus $5 for each additional weekday late</td>
</tr>
<tr>
<td>Re-Registration (reactivation of student file)</td>
<td>$24</td>
</tr>
<tr>
<td>Letter of Permission</td>
<td>$25</td>
</tr>
<tr>
<td>Transfer Credit Assessment</td>
<td>$30</td>
</tr>
<tr>
<td>Late Graduation Request</td>
<td>$25</td>
</tr>
<tr>
<td>Visiting Student Applications</td>
<td>$60</td>
</tr>
</tbody>
</table>

*Fees are subject to change. Updated May 1, 2012.

Payments for administrative user fees may be made at the Office of the Registrar using only a credit card or debit card.
## Ontario Student Assistance Program (OSAP)

OSAP is a needs-based government student loan and grant program designed to help supplement the cost of postsecondary education.

### Eligibility

Full-time students may be eligible for assistance if they are:

1. Canadian Citizens or Permanent Residents or Protected Persons  
2. Residents of Ontario*  
3. Enrolled in a minimum of 60% of a full course load in EACH term (or 40% if you have a documented permanent disability).

*The student or student’s parents/spouse/partner must have lived in Ontario for at least 12 months prior to the start of postsecondary studies.

### How to Apply

Applications can be made at [osap.gov.on.ca](http://osap.gov.on.ca). It is highly recommended that returning students apply before May 31 to ensure that they will receive a Notice of Assessment before the start of classes.

**Out-of-province Canadian students** must apply for student loans with their home province. Visit [www.canlearn.ca](http://www.canlearn.ca) for information.

Students must be enrolled in an adequate number of courses and have PAID or deferred their fees in order to obtain their student loan documents once classes have begun in September. If you have not paid or deferred your fees before September 3, you will be removed from your courses on September 4 and will not be eligible for student loans.

### Fee Deferrals: OSAP

If you are unable to pay the minimum balance of your tuition fees before the start of classes AND have applied for OSAP, you may apply for a fee deferral. Once you have received your Notice of Assessment (either by paper or online) you may request a deferral through your ROSI account beginning July 15 until Sept. 3.

### Fee Deferrals: Scholarships

If you are unable to pay the minimum balance of your tuition fees before the start of classes AND have received notification that you will be receiving a scholarship that is equal or greater to the minimum payment required, you may request to have your fees deferred based on your scholarship. In order to request this type of deferral please bring your confirmation of scholarship funding [ie. award letter] to the Office of the Registrar.

### Fee Deferrals: Out of province loans

If you are unable to pay the minimum balance of your tuition fees before the start of classes AND have applied for out of province student loans, you may apply for a fee deferral. In order to apply for this type of deferral please bring your out of province Notice of Assessment to the Office of the Registrar.

**Note:** Fee deferrals will not be granted if you have an outstanding tuition balance from a previous session.

### Dropping Courses

Dropping below 60% of a full course load (less than 1.5 credits in each term) at any time will result in a reassessment of your OSAP funds. This may jeopardize your eligibility. Exceptions may be made for students with documented permanent disabilities.
FEES FOR Deregulated PROGRAMS

Information for Students in Deregulated Fee Programs*

The fees for deregulated programs (Bioinformatics; Commerce and Finance; Communication, Culture, Information & Technology (CCIT); Computer Science; and Management) are higher than other program tuition fees (for a fee schedule visit www.fees.utoronto.ca) and have a different fee structure. Students in these programs are charged a program fee if enrolled in 3.0 or more credits and a per credit fee if enrolled in less than 3.0 credits. The program fee does not include incidental or ancillary fees. Check www.fees.utoronto.ca for updated amounts. (*Exceptions may apply to students registered with the AccessAbility Resource Centre. Such students should complete a release form in the centre in order to ensure that fees are charged appropriately.)

Students who accept their deregulated Subject POST invitation will be back-charged deregulated fees for all completed courses commencing with the session after their fourth credit was completed (see Example 1). Before accepting enrolment into one of these programs, be aware of the differing fee structure. Visit www.fees.utoronto.ca for fee information.

Your Fall-Winter fees will be calculated by one of two methods: full-time status or part-time status. See Example 3 for more information.

Full-time Status

If your course load is 3.0 credits or more for September to April, you are classified as a full-time student for purposes of fee determination and pay a single program fee.

Part-time Status

If your course load is LESS than 3.0 credits for September to April, you are classified as a part-time student for the purposes of fee determination, and your fees will be calculated on a per-course basis. The course fee for 1.0 credit is 1/5 of the program fee.

Deregulated Program Refunds

Refund deadlines for deregulated programs are different from the refunds for regular programs. For all financial deadlines please check the Student Accounts website at www.fees.utoronto.ca.

Various deadlines generate a full or partial refund of fees depending on when courses are dropped. A refund is determined by the date a course is cancelled on ROSI. If you drop a deregulated program after the 100% refund date, you will not receive a refund. Always view/list/print your courses after changing your schedule to ensure that you have done so correctly.

Academic course drop deadlines are not the same as financial refund deadlines. In fact, the academic drop deadlines [see Important Dates on pages 3 to 5] are much later than the refund deadlines and have NO financial meaning.

Students are not refunded the deregulated fees they have been charged if they choose to withdraw from a deregulated program in their upper years.

Full/Part-time Status Changes

Until the end of the Fall Session’s 100% refund period (September 22), if you add and cancel courses, your full/part-time status is automatically recalculated by ROSI and fees are adjusted accordingly. As of September 23, however, your status in the Fall-Winter Session as full- or part-time student is frozen.

If you decide to add or cancel enough courses to change your status from full to part time or part to full time up to the last day to add an S course (January 19, 2014), you must talk to the Office of the Registrar to have your status changed on ROSI and your fees adjusted accordingly. Any changes made after the last day to add an S course will not affect your fees. It is important for you to determine at an early stage whether your status will be full time or part time. Because of the way the refund schedule works, changes from full to part-time status can result in a significantly higher fees assessment than if you started the session as a part-time student with the same course enrolments.

Examples

Example 1: Back Charging Fees After Adding a Subject POST After Completing 4.0 Credits

Student “A” completes her first 5.0 courses in the 2012-13 Fall-Winter Session. She then completes another 1.0 credit in the 2013 Summer Session.
REFUNDS FOR Deregulated Programs

Student "A" has requested Subject POST ERMAJ2431 (Major in Management) and is approved. She adds ERMAJ2431 to her Subject POSTs in August 2013 but because she completed her fourth credit in the 2012-13 Fall-Winter Session, she is now responsible for paying the deregulated tuition in every subsequent session regardless of when she adds the deregulated Subject POST.

In this case, because she did not add her Subject POST until after the 2013 Summer Session was completed, she will be retroactively charged the higher tuition fee for her summer course.

Example 2: Back Charging Fees After Adding a Subject POST in Upper Years

Student "B" completes 5.0 credits in her first year of studies (2011-12 Fall-Winter). She enrolls in a non-deregulated program, and returns to complete another 5.0 credits in her second year (2012-13 Fall-Winter).

At the end of second year she decides to change her program and applies for a Major in Computer Science. In July 2013, she accepts the invitation to the Computer Science Major Subject POST. She is now in a deregulated program and will be charged deregulated fees. She will also be back-charged deregulated fees for all courses completed starting with the session after her fourth credit was completed, regardless of whether the courses she completed were part of the Computer Science Program. Her fourth credit was completed in first year (2011-12 Fall-Winter). The session after would be 2012-13 Fall-Winter (as she did not register in courses during the 2012 Summer Session).

As a full-time student she would be back-charged the Computer Science deregulated program fee for the 2012-13 Fall-Winter Session. The difference between what she originally paid for the 2012-13 Fall-Winter Session and the deregulated program fees for that session, will be added as an outstanding balance to her account.

Example 3: Changing from Full-Time to Part-Time Status

Student "C" and Student "D" are enrolled in deregulated programs, both are registered in 4.0 credits (full time). Student "C" decides to drop 1.5 credits on September 22, 2013. Student "C" is now registered in 2.5 credits (part time). Since she dropped the courses by the 100% refund deadline, she will not incur any penalties and her fees will be recalculated automatically to part-time deregulated course fees.

Student "D" decides to drop 1.5 credits on September 23, 2013. Student "D" is now registered in 2.5 credits (part time). Student "D" has missed the 100% refund deadline, and is now in the 50% refund period. As a result she will need to notify the Office of the Registrar to change her status to part time at which point her fees will be recalculated. She will be charged 50% of the program fee and charged 50% of the cost of 2.5 credits in a deregulated program and will obtain a significantly smaller refund than her friend, Student "C."

Concurrent Teacher Education Program

Although not a deregulated program, the fee structure for the Concurrent Teacher Education Program (CTEP) also differs. Please see www.fees.utoronto.ca for details. Students who wish to transfer out of the CTEP program into an HBA/HBSC should consult an Academic Advisor in the Office of the Registrar and/or the CTEP Co-ordinator. Any request to be transferred out of CTEP must be filed in writing to the Office of the Registrar with a copy to the CTEP Co-ordinator BEFORE September 22 to have Fall-Winter Session fees adjusted.

Dropping Courses

Financial refund deadlines differ from academic drop dates. To ensure you have these dates correct, please consult the calendar of dates at the front of this guide and review the fees website at www.fees.utoronto.ca.

Students who rely on OSAP or other provincial government loan programs should be aware that retroactive charges are not considered in an assessment for any given session. Adjustments to previous years’ applications cannot be made. Please speak to a financial aid advisor if you have questions about your eligibility for student loans or grants.
Students are expected to be available throughout the entire scheduled exam period.

Exam Conflicts
U of T Mississauga students who have one or more of the conflicts listed below should submit an online conflict reporting form [www.utm.utoronto.ca/forms] to the Office of the Registrar by the deadline listed on the U of T Mississauga examination schedule.

- Two University of Toronto final examinations in the same time slot.
- Three consecutive final examinations (e.g., 1 p.m. and 5 p.m. on a Monday, and 9 a.m. on a Tuesday). Note: This accommodation does not apply to the deferred exam period.
- Three examinations on one day.

Accommodation for Religious Reasons
Requests for religious accommodation during exams must be submitted online [www.utm.utoronto.ca/forms] no later than the deadline posted on the exam schedule.

Study Breaks
Study Breaks are scheduled immediately following the last day of classes and before exams. They will last at least five consecutive days (including weekends) during the Fall-Winter Session.

During study breaks:
- Optional review sessions may be held; no new content may be introduced
- Students will be allowed to hand in assignments, at the discretion of the instructor.
- Make up tests may be held
- Term tests may not be held
- Instructors may offer extended office hours, at their discretion.

Petitions for Deferred Exams
Students who make personal commitments during the examination period do so at their own risk. No petitions will be accepted for special or deferred examinations to accommodate vacation, personal plans, or employment obligations.

In case of illness or severe hardship at the time of an examination, an affected student should:
- consider not writing the exam
- seek medical attention immediately and obtain official supporting documentation (see “Verification of Student Illness or Injury” below)
- declare their absence on ROSI and petition to defer the examination.

Students will not be allowed to petition to rewrite an examination that they have already attempted.

Students who cannot write a final exam due to illness or other serious causes must declare their absence on ROSI and file an online petition within 72 hours of the missed examination. Original supporting documentation and payment of a deferral fee must also be submitted to the Office of the Registrar within 72 hours of the missed exam. Late petitions will NOT be considered.

Verification of Student Illness or Injury
If illness is cited as the reason for a deferred exam request, a “Verification of Student Illness or Injury” form, available at [www.utm.utoronto.ca/forms], is required. It must show that you were examined and diagnosed at the time of illness and on the date of the exam, or the day after, at the latest.

Upon approval of a deferred exam request, a non-refundable fee of $70 is required for each exam approved.

Deferred Exam Schedule
Students who miss a final December exam will write a deferred exam (if they have successfully petitioned) during Reading Week in February. Students who miss a final exam in April will write a deferred exam (if they have successfully petitioned) during the week following the regular exam period.

Unauthorized Devices
Electronic devices of any kind are NOT allowed with a student in the area of his/her desk or table during examinations.
### CODE OF CONDUCT

#### Your Code of Conduct
The university requires that you conduct your academic and personal life with:

<table>
<thead>
<tr>
<th>HONESTY &amp; INTEGRITY</th>
<th>in your academic work — you must submit assignments that are the result of your work — cheating will not be tolerated and may result in academic sanctions.</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESPONSIBILITY</td>
<td>for your own actions and obligations — you control your learning process and rate of progress</td>
</tr>
<tr>
<td>RESPECT</td>
<td>towards others and yourself — treat the U of T Mississauga community with respect; help to keep the campus clean; be polite to your fellow students, staff and faculty</td>
</tr>
<tr>
<td>COMMITMENT</td>
<td>to your academic work — you will need to study 3 hours for every 1 hour of class time — there is no shortcut; start early and succeed</td>
</tr>
</tbody>
</table>

A full copy of the Code of Behaviour of Academic Matters and the Code of Student Conduct may be found at the University of Toronto Governing Council website [www.governingcouncil.utoronto.ca](http://www.governingcouncil.utoronto.ca) under "Policies and Procedures."

Students should also review information regarding academic integrity at [www.utm.utoronto.ca/academic-integrity/](http://www.utm.utoronto.ca/academic-integrity/).

#### Your Academic Responsibilities
Your success as a student depends on your attention to the responsibilities that the university sets down in writing. It must be clearly understood that it is the responsibility of the student to ensure that:

- Course selection is correct and complete.
- All prerequisite, exclusion and corequisite requirements, program requirements, distribution and other degree requirements have been met.
- Deadlines (including payment of fees, dropping and adding of courses) and other regulations have been observed.
- All information provided to U of T Mississauga is kept up-to-date and accurate (e.g. mail & e-mail information, programs & degrees being sought, etc.)

**Misunderstanding, misapprehension or advice received from another student will not be accepted as a reason for exemption from any regulation, deadline, program or degree requirement.**

**If there is any doubt, seek guidance from the Office of the Registrar.**
GUIDE FOR RETURNING STUDENTS

New Patients Welcome!
We accept your
University of Toronto Dental Health Plan!

Dr. Arun Narang & Associates

3038 Hurontario Street, Unit 4
Mississauga, Ontario L5B 3B9
www.smilebydesign.com
905-897-1166

1344 Cornwall Road, Unit 400
Oakville, Ontario L6J 7W5
www.oakvilledentalarts.com
905-337-3511

Family | Preventive | Cosmetic | Implant | Orthodontic | Sedation | Oral Surgery | Periodontic Dentistry

755 Dundas St. W #4
Mississauga, ON, L5C 3B6
Tel: (905) 848-3933
Tool Free: 1-866-919-9904

SBR /// Sweets /// Take-Out /// Catering
100% Pure Vegetarian

Coopers Pub

Daily Lunch and Dinner Specials
Wings - Mon to Wed - 0.45 each
T: 905.275.3245
780 Burnamthorpe Road West Mississauga, ON L5C 3X3
info@cooperspub.ca • www.cooperspub.ca

FREGATA RESTO-LOUNGE
1900 Dundas St. E., Mississauga, ON

Presents
Free Admission
Cocktail Party Every Friday
Ladies Night Every Friday - Ladies FREE all night
All cocktails $3.75

Celebrate Your Occasion - 15 ppl or more receives complimentary Champagne
www.fregata.com

Firestone West End Tire & Automotive Centre
2097 Royal Windsor Dr, Mississauga, ON L5J 1K5
905.822.9999

STUDENTS - NO HST
on repairs overs $100
Excludes Tires and Oil Changes

HENDERSON MACHINERY MOVING INC.

3446 Mavis Road,
Mississauga, ON L5C 1T8
Tel: 905-270-1243
Fax: 905-270-5966
E-mail: info@hmmi.ca

www.hmmi.ca

$149 Express
ZOOM! Whitening
SPECIAL
None-fluoridated teeth
& cleaning required, otherwise included

Diamond Award Winner for “Favourite Dentist” in Oakville!
Oakville Reader’s Choice Awards

FREGATA RESTO-LOUNGE
1900 Dundas St. E., Mississauga, ON

Presents
Free Admission
Cocktail Party Every Friday
Ladies Night Every Friday - Ladies FREE all night
All cocktails $3.75

Celebrate Your Occasion - 15 ppl or more receives complimentary Champagne
www.fregata.com

Firestone West End Tire & Automotive Centre
2097 Royal Windsor Dr, Mississauga, ON L5J 1K5
905.822.9999

STUDENTS - NO HST
on repairs overs $100
Excludes Tires and Oil Changes

HENDERSON MACHINERY MOVING INC.

3446 Mavis Road,
Mississauga, ON L5C 1T8
Tel: 905-270-1243
Fax: 905-270-5966
E-mail: info@hmmi.ca

www.hmmi.ca
ALLERGIC ASTHMA

DO YOU FEEL YOUR ASTHMA NEEDS BETTER CONTROL DESPITE REGULAR USE OF THE INHALERS??

YOU MAY BE ELIGIBLE TO PARTICIPATE IN A CLINICAL RESEARCH STUDY USING A NEW ADD ON INVESTIGATIONAL DRUG WHICH MAY IMPROVE YOUR OVERALL ASTHMA CONTROL

THE STUDY INVESTIGATOR IS A LICENSED PHYSICIAN

YOU MAY BE COMPENSATED FOR YOUR TIME & TRAVEL

PLEASE CALL: DR. A. CHEEMA @ CHEEMA RESEARCH INC MISSISSAUGA (Near Dundas and Cawthra)

905 566 1200

Erindale Village Dental
Making our community smile!

Tel 905.270.4444

University insurance plans accepted!
www.erindalevillagedental.ca
3173 Erindale Station Road, Mississauga, Ontario L5C 1Y5
(Dundas St. and Erindale Station Rd.)

Dr. Sheela Rupal

WEST LAKE TIRES
www.westlaketire.ca

GOODRIDE TIRES
www.GOODRIDETIRE.ca

hyn.ca “You deserve remarkable results!”
Nutrition
Kinesiology
Reflexology
Weight Management
Natural Health Courses

Healthy You NATURALLY
You Know, Really & Reversely Cared
(905) 855-3000

State Farm®
Providing Insurance and Financial Services
Canadian Head Office, Aurora, Ontario

Frank Franchino Insurance Agency, Ltd.
Frank Franchino, Agent
1148 Burnhamthorpe Rd W, Suite 133, Mississauga, ON L5C 4E9
905.896.4333 Fax 905.998.4061 Toll Free 1.866.296.7600
frank@frankfranchino.com

Like a good neighbour, State Farm is there.

UTM
Staff & student

SPECIAL
Get a FREE pop with the purchase of any meal

Don’t forget to bring your CAN!
GUIDE FOR RETURNING STUDENTS

Morguard is one of Canada’s leading, fully integrated commercial real estate firms with a diversified portfolio that includes office, industrial, retail, residential and mixed-use properties. We provide a comprehensive range of investment management, asset management, property management, acquisition, development and leasing services.

Morguard
Real Estate Potential. Realized.

55 City Centre Drive, Mississauga, Ontario L5B 1M3 905-281-3800
MORGUARD.COM

UTM Students get 15% off at Boston Pizza Square One
35 Square One Drive 905-896-4646
Must show valid student ID. Alcohol, tax and gratuity not included. Dine in only.

Boston Pizza
Square One


Golden Phoenix Meat
FEDERAL INSPECTED MEAT
9866 Jarrow Ave.,
Mississauga, ON
LAX 2C7
Tel: 905.236.1868
Fax: 905.238.0818
e-mail: goldenphoenixmeat@gmail.com

KGS Group
Kontinentals Glassman Smith Michelle Inc
Goran Kuhn, MBA, PEng.
Regional Manager
400-4335 Shawnessy Towne Boulevard
Mississauga, ON L4V 4L4
403.845.2473 direct; 403.845.7986
cell: 905.465.3880 fax: 905.465.9944
akshian@kgsroup.com
www.kgsroup.com

Discover Golder’s thriving workplace

There’s an excellent reason why Golder is among the most respected ground engineering and environmental services teams in the world. Our strong values and commitment to sustainable development attract dedicated people. An employee-owned company, we’re passionate and entrepreneurial. We recognize excellence and reward innovation, supporting our people’s growth every step of the way.

Golder. Discover what your career can be.
www.golder.com/careers
GUIDE FOR RETURNING STUDENTS

FOOT, KNEE OR LEG PAIN?

OUR CANADIAN CERTIFIED PEDORThISTS CAN HELP!
The average person takes 8,000 to 10,000 steps a day, which adds up
to about 115,000 miles over a lifetime - or more than 500 tons a day.
Bad shoes are to blame for about 90% of all foot problems.
Foot pain at the end of the day is not normal as many aches
can be prevented by proper fitting shoes or orthotics.

DIRECT BILLING FOR GREENSHIELD
PLEASE CALL FOR APPOINTMENT

STEELWORKERS DENTAL OFFICES

The Steelworkers Dental Offices welcome all Staff and Students from
University of Toronto.

~ Complete Dentistry Available, including emergencies
~ All Insurance Plans are welcome
~ 15% Discount off last year’s Dental Fee Guide
~ Evening and Weekend Appointments Available

Toronto Dental Office
33 Cecil Street [416] 343-0086

Mississauga Dental Office
1158 Aerowood Drive [905] 238-1414

FREE teeth whitening
for UTM Students

studentdentalcare.ca
for details
905-272-5500

SOKKIA CORPORATION
1050 Stacey Court
Mississauga, ON L4W 2X8
Tel: (905) 238-8810
Fax: (905) 238-9383
1-800-476-5542

Survey Instruments - Sales, Service & Support

www.sokkia.ca
GUIDE FOR RETURNING STUDENTS

Roger P. Bridges, MBA, P.Eng, C Eng, F.CI Arb.
PRESIDENT
KNOWLES CONSULTANCY SERVICES INC.
1599 Hurontario Street, Suite 108, Mississauga, ON L5G 4S1
Tel: 905.891.2555 ext 225
Cell: 905.302.3322
Fax: 905.891.5400
E-mail: rober.bridges@jrknowles.com
www.jrknowles.com

Edward Gruscyk Ins Agcy Ltd.
Edward Gruscyk, Agent
2800 Skymark Ave., #1
Mississauga, ON  L4W 5A6
Bus: 905-602-6666
ed@edgruscykinsurance.com

Apply immediately for permanent & temporary positions!
Serving Mississauga, Brampton, Etobicoke, Milton, Oakville
905-270-0022
www.protempscanada.com

EMF ELECTRICAL SERVICES LTD.
Industrial Electrical / Mechanical Services & Contracting
Control Systems & Machinery / Industrial Maintenance
PLC Programming & Troubleshooting / Engineering / Consulting
Material Handling Equipment Maintenance & Repairs
24 HOUR SERVICE
2690 Saugeen Street
Mississauga, ON L4T 1G3

Edward Gruscyk Ins Agcy Ltd., Edward Gruscyk, Agent, 2800 Skymark Ave., #1 Mississauga, ON L4W 5A6. Bus: 905-602-6666. Email: ed@edgruscykinsurance.com
GUIDE FOR RETURNING STUDENTS

Freight Systems Inc
Adrian Strank
President
7385 East Danbro Crescent
Mississauga, Ontario L5N 6P8
Tel: 905.812.1337 Toll Free Tel: 1.877.557.6555
Fax: 905.812.7277 Toll Free Fax: 1.800.974.7764
Cell: 416.562.5179 Email: astrank@f1freightsystems.com

Peel HIV/AIDS Network
serving Mississauga, Brampton and Caledon
- Sexual Health, HIV & STI Testing Info
- Workshops
- LGBTQ Resources
- Condoms
- Needle Exchange
- PHA Support
- Volunteering

Contact us at
Tel: (905) 361-0523
www.phan.ca
Peel HIV/AIDS Network
@PHANpeel

All Services are FREE and CONFIDENTIAL

DAFCO FILTRATION GROUP
www.dafcofiltrationgroup.com
5390 Ambler Drive
Mississauga, ON L4W 1G9
Tel: 905-624-9165
Fax: 905-629-1124
gspagnuolo@dafcofiltrationgroup.com

Guido Spagnuolo, CAFS, NCT 1
Area Manager

S.K. AUTO COLLISION
3390 WOLFEDALE RD, MISSISSAUGA, ON L5C 1W4
905-949-8800

Academy Martial Arts
6905 Millcreek Drive, Unit 10, Mississauga, ON L5N 6A3
Tel: 905-567-0644
A teacher can only open the door....
.............you are the one that must walk through it
THE ACADEMY OF MARTIAL ARTS
www.amadojo.com

AIMS GARAGE OPENERS & DOORS
6442 WESTERSKIES WAY, MISSISSAUGA, ON L5W 1H6
905-696-9696

WORLD WIDE SHIPPING BY AIR
AFFORDABLE PRICES FOR YOUR SHIPPING NEEDS

Ideal for students

GBS
Global Baggage Services Inc
1866 511 0005
Website: www.globalbaggage.com or email ship@globalbaggage.com

..... we have the rates to please
If you have a publication you currently produce but would like to know how you can cover its production costs or there is a publication you would like to be able to offer your community/school, but don’t have a budget for it, we will show you how we can GUARANTEE publishing at NO COST to you whatsoever.

www.casbmedia.com

“Your Community Support Media Specialists”

ADVERTISING $$$$$$ FOR U!

If you have a publication you currently produce but would like to know how you can cover its production costs or there is a publication you would like to be able to offer your community/school, but don’t have a budget for it, we will show you how we can GUARANTEE publishing at NO COST to you whatsoever.

www.casbmedia.com

CASK Media

generates real income by providing advertising revenue for your publications.

- Career Fair Guides
- Volunteer Fair Guides
- Job Fair Guides
- Athletic Calendar
- Athletic Programs
- Athletic Guides
- Recreation Guides
- Calendar
- Handbooks
- Year Books
- Magazines
- Community Resource Booklets

to increase your $$ $$ $$ call us at

877-443-0270
www.casbmedia.com
Benefits to Student Members
- Opportunity to volunteer in campus, local and world communities
- Take part in the world’s largest service club organization
- Improve speaking and presentation skills
- Strengthen business and management skills
- Networking
- Resume building
- Transferability of membership
- Opportunity to direct the club and its activities
- Gain valuable leadership skills

Make an impact on both your local campus community and communities around the world. Volunteer.

To learn how you can open a Campus Lions Club, Contact Paul Baker
pdg711@gmail.com
UTM Library
more than a library!

awesome!!!

Hazel McCallion Academic Learning Centre

905.828.5236
library.utm.utoronto.ca
askutm.utm@utoronto.ca

University of Toronto Mississauga Library