Position: Living-Learning Community PAL (LLC PAL)

Department: UTM Student Housing & Residence Life

Reports to: Assistant Director, Residence Life or their designate(s)

Nature and Scope
The position of LLC PAL requires an individual who is self-motivated, capable of functioning independently or within a group, possesses strong leadership skills, and is willing to commit his/her efforts to the enhancement of the department of Student Housing & Residence Life.

Under the supervision of the Program Coordinator, Living-Learning Communities, the LLC PAL is expected to demonstrate a commitment to residence life by working to create a strong sense of community that motivates academic and personal success and contributes to individual growth and diversification.

Duties and Responsibilities
The LLC PAL is expected to assume responsibility for their assigned student community and the general undergraduate residence student community: to work toward the goal of developing a community of peers supportive of transitioning through and being involved in university; and to promptly report and follow-up on all issues related to their students, whether these be related to school or otherwise. The LLC PAL is expected to live in the unit assigned to them and be reasonably accessible to their group of ~30 first-year undergraduate students residing in an LLC. The LLC PAL has to work to develop personal relationships with residents to ensure good communication, to prevent alienation, and to foster a cohesive community. The LLC PAL will act as a positive role model for students and for other staff members, and develop quality-working relationships with their colleagues and Student Housing & Residence Life (SHRL) staff. The LLC PAL will be responsible for connecting with the professors of the course(s) connected to the program to potentially collaborate with them or to better understand the professor’s expectations for being involved. The LLC PAL will assist in the planning, coordination, and facilitation of events, workshops, and FSGs specific to their LLC.

Minimum Qualifications
Required Must be a full-time student and maintain a minimum Cumulative Grade Point Average (CGPA) of 3.0 while employed. If CGPA drops below a 3.0 during the contract, the LLC PAL will be on probation for the duration of their contract, or until their CGPA meets this requirement.

- Additionally, the following is a requirement for the LLC PAL positions:
  - Health Sciences LLC PAL must have completed BIO152 and BIO153 with exceptional academic standing.
  - BIO LLC PAL must have completed BIO 210
  - The Science of Learning LLC PAL must have completed UTM118

Contract Period
Fall Term:
Commencing at the beginning of the Residence Life Training Institute, August 17, 2018 and concluding December 2018.

Spring Term:
Commencing at the opening of residences, January 2019, and concluding 72 hours after the last checkout in April 2019.

**Exact dates dependent on the academic calendar, which will be set by the Office of the Registrar

Hours and Remuneration
The hours expected of the LLC PAL vary according to challenges that may arise. In addition to one-on-ones with students, FSGs, workshops, events, and staff meetings, PALs are expected to be reasonably available to their community. In return, the LLC PAL will receive their residence room at no cost, and a $500 stipend at the end of the year contingent upon the successful fulfillment of the Student Staff Performance Standards.