



Historical Studies

UNIVERSITY OF TORONTO

MISSISSAUGA

HIS498Y5 Internship in History Application Form

HIS498Y5 is an **internship** course for History majors and minors entering their fourth year. The course offers advanced students who have demonstrated superior research abilities an opportunity to apply them in work settings outside the university such as museums, historical societies and public archives. This is a chance to develop skills, contribute to the historical record, and make contact with the local historical community. The **minimum requirement** is a 3.0 CGPA and five completed history credits. Because there are a limited number of placements, interested students should fill out the attached **application** as soon as possible. Return it to Sharon Marjadsingh (sharon.marjadsingh@utoronto.ca) by email or in EH209 before **May 15th** for priority consideration.

The placement will require a volunteer work commitment of **150 hours** between September and March. This is equivalent to **.75 day per week** during the school year. However, there is flexibility in how this commitment is fulfilled. (For example after initial meetings you and your supervisor might decide that working a few hours twice per week, or concentrating some of the work during term breaks, is a more suitable arrangement). You will be responsible for getting yourself to your workplace. In some cases, you will work on site; in other cases you will do much of the work independently. It is crucial that you conduct yourself professionally in all dealings as representative of UTM in the community. Your work is expected to make a real contribution. Please note that no money is involved; this is an academic placement only. You will have insurance coverage for the time you spend at the placement.

How does the Internship work? It meets as a **class** several times (Mondays 11-1) at UTM in September, October and early January to provide background on research topics and methods relevant to the placements. After you begin working independently with your Community Supervisor you are asked to keep a **log** of your activities and bring it to **meetings** with the UTM Faculty Coordinator about once a month to discuss your work (more often as the project nears completion). In addition to the placement hours, toward the end of second term you will be asked to prepare an **outline**, followed by a **written paper** based on your research topic. The course culminates when the Interns make **oral presentations** of their projects to Community Supervisors and others at a group meeting in late April.

If you are interested, please complete the **application** and return it to Sharon Marjadsingh in EH209. If you have further questions about the Internships, you are welcome to contact the Faculty Internship Coordinator, Professor Brown, at elspeth.brown@utoronto.ca.



Historical Studies

UNIVERSITY OF TORONTO

MISSISSAUGA

HIS498Y5 Internship in History Application Form

Name: _____ Student #: _____

Programs: (indicate Spec/Major/Minor): _____

Phone number (s): _____

E-mail address: _____

Mailing address: _____

What locale is most convenient for you? (e.g. Mississauga, Toronto, etc.)

Do you have access to a car? Yes _____ No _____
(necessary for some placements but not for all)

Do you work well independently, or prefer close supervision?

If you have a preference for a particular type of internship, or placement in a particular cultural or historical organization, please indicate here:

Also attach a copy of your most recent ROSI marks printout. A copy of your resumé is welcome but not essential. *Please note that five previous history credits and a cumulative GPA of 3.0 or higher are required.* We will inform you of your admission into the program by **May 15th**.

Thank You, we will be in touch.
Dr. Elspeth Brown