About the Peer Health Education Program

The Peer Health Education (PHE) program exists within the UTM Health & Counselling Centre (HCC) to promote the overall health and wellness of the UTM community by increasing knowledge of a variety of health issues relevant to the student population. The Peer Health Education team works with Health Promotion staff to provide educational opportunities that inform and empower students to make healthier choices that support academic success and personal resiliency.

About the PHE Team Leader Role

A PHE Team Leader provides leadership to a team of volunteers focused on one of five health education topic areas. The Team Leader coordinates the activities of the volunteer team including volunteer management, scheduling, outreach development and delivery, and reporting. The Team Leader works closely with, and reports to the Health Education Coordinator and liaises with the other members of the Health Education team.

Team Leader responsibilities include:
- Managing a team of 5 volunteers in the development and delivery of weekly health education activities including displays, walkabouts, workshops and campaigns.
- Scheduling and leading weekly team meetings;
- Connecting with student organizations and student services to identify opportunities to provide programming that meets student need;
- Maintaining accurate records of student interactions, workshop attendance, resources distributed, evaluation summaries, etc.;
- Providing updates at weekly planning meetings;
- Assisting in the coordination and staffing of health promotion events on campus;
- Participating in campus orientation and recruitment events;
- Referring students to on- and off-campus services and resources; and
- Liaising with campus and community organizations in the development of health education activities.
Team Leader Qualifications:
- Successful completion of a minimum of two years of university study.
- Student of UTM in good academic standing.
- Interest in peer-to-peer health education.
- Excellent oral and written communication skills.
- Strong organizational skills.
- Problem solving ability.
- Ability to work independently and as part of a team.
- Appreciation of diversity issues and respect for individual choices.
- Knowledge of Word, Excel and PowerPoint software.
- Previous experience as a Peer Health Education volunteer an asset.
- Qualify for the [Work Study Program](#)

Team Leader applicants may apply to one of the following Team Leader positions:
- MoveU (Active Living)
- Mental Health
- Nutrition
- Drugs & Alcohol
- Leave The Pack Behind (Tobacco Cessation, Reduction & Education)

Commitment:
- 7-12 hours per week from September-March.
- Prepare and staff activities at Exam Jam (Dec & April Study Break).
- Monthly Peer Health Education in-service trainings/meetings.
- Additional preparatory meetings (as needed) in August for program launch.

Compensation:
- $11.00 per hour up to 180 hours (maximum 12 hours/week; September – February)
- Additional hours worked will be recognized as a volunteer commitment on the U of T Co-Curricular Record

**Application Details**

Application Deadline: Thursday March 3rd at 4:00pm

Applicants Submit: Cover Letter & Resume

Submit to: Clerissa Albores
Health Education Program Assistant
UTM Health & Counselling Centre
Davis Building, Room 1123A

For questions concerning this position or the application process, please contact Clerissa Albores at [clerissa.albores@utoronto.ca](mailto:clerissa.albores@utoronto.ca).