SPMC Request form
Stepanka Elias

Review General Feasibility

Digital Signage

Development of Request Details

Determine Cost

SPMC Approval?

Yes

UTM Procurement
Deanna Ponte

No

Request not approved

IITS PM

Design

Deployment

Training

Supp

Location based on code compliance w/ space use

Installation based on wall material and strength

Service requirements based on availability of power & data

Develop detailed objectives
Users Group

Hardware requirements
(I&ITS Service Desk Portal)

Software/ architecture requirements
(I&ITS Service Desk Portal)

Content guideline compliance
Nicolle Wahl - Communications

Security requirements
Steven Rivera - UTM Police

Accessibility requirements
Elizabeth Martin - Accessibility

Infrastructure cost based on general infrastructure cost

Design cost

Equipment cost

Maintenance/ upgrade cost

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