Summer Employment Programs

Federal Student Work Experience Program – FSWEP (Federal Government)
Overview: Federal departments and agencies recruit for about 9,000 summer positions each year including: Student Guide in France; Earth Sciences Program, etc. You must be returning to full-time studies in September in order to be eligible. Preference is given to Canadian citizens.
When/How to apply: Students can begin to apply starting in October. No deadline but applications are reviewed on an ongoing basis so it is best to apply early. Government departments search through this database when a position comes up and contact students meeting their search criteria.

Summer Employment Opportunities (Ontario Provincial Government)
Web Site: http://www.gojobs.gov.on.ca/SEP.asp
Overview: A variety of summer jobs in the Ontario Public Service, its related agencies and community groups. Positions last seven to sixteen weeks and pays the Ontario minimum wage.
When/How to apply: Deadlines vary by posting date – check website (jobs to be advertised between February and April of each year). Must be resident of Ontario.

National Research Council (NRC)
Overview: Summer positions are offered at NRC research institutes and corporate offices which provide practical career-related experience in R&D, library sciences, communications and marketing. Students can work for up to four months with salaries based on number of academic terms completed. Minimum “B+” average required and must be returning to full-time studies in September in order to be eligible.
When/How to apply: No stated deadline; applications are accepted all year-round. Managers can look through the database throughout the year, but it is best to put your application in as soon as possible. Forms available online.

National Science and Engineering Research Council of Canada (NSERC)
Overview: These awards are meant to stimulate your interest in research in the natural sciences and engineering and to encourage you to undertake graduate studies and pursue a research career in these fields. If you would like to gain research experience in an academic setting, these awards can provide you with financial support through your host university.
When/How to apply: Check with the Chair of the department you would like to work for. Applications, forms and requirements vary based on the opportunity selected.

Young Canada Works (YCW)
**Web Site:** [http://www.pch.gc.ca/special/ycw-jct/html/welcome_e.htm](http://www.pch.gc.ca/special/ycw-jct/html/welcome_e.htm)

**Overview:** The Department of Canadian Heritage provides summer jobs and internships across Canada for current students and graduates. YCW provides opportunities in several areas such as YCW in Both Official Languages; YCW for Aboriginal Urban Youth and YCW in Heritage Institutions and Building Careers in Heritage. Pay and job duration varies with each position and program. Jobs may have English/French language requirements. Positions can be from six to sixteen weeks.


Summer Employment Opportunities (SEO) at the Ministry of Natural Resources

**Overview:** The Ministry of Natural Resources offers over 1,300 full-time, summer employment opportunities for current students. Positions range from 7-16 weeks between the months of May to August and include opportunities to work in Ontario Parks as Aquatic/Wildlife Assistants, Ecosystems and Climate Change Researchers, Marketing Assistants and Park Rangers. Students must be residents of Ontario and legally entitled to work in Canada in order to be eligible.

When/How to apply: There are two application periods for the Summer Employment Opportunities program with the Ministry of Natural Resources. All jobs are posted for a minimum of eight days in February and then eight days in March. To apply, go to [http://www.gojobs.gov.on.ca/Search.aspx](http://www.gojobs.gov.on.ca/Search.aspx) and search for "Student summer employment opportunities’ at MNR/Parks" in the dropdown list.

City of Mississauga
**Web Site:** [http://www.mississauga.ca/portal/cityhall/mycitycareer](http://www.mississauga.ca/portal/cityhall/mycitycareer)

**Overview:** Offering opportunities at sports camps, day camps, arts and aquatics programs within the community.

When/How to apply: Deadlines are as early as December – check individual postings for application deadlines.

Student Border Services Officer – Canada Customs and Revenue Agency

**Overview:** Help exercise control over the movement of goods, vehicles and persons entering or exiting Canada. Positions are posted for various locations. Preference may be given to students in a field of study related to law enforcement, social science, criminology and business/commerce. Students must be returning to full-time studies in the fall in order to qualify.
**When/How to apply:** Student Border Services Officer applications are processed through the Federal Student Work Experience Program (FSWEP) database. Processing takes place between October and February of each year depending on the geographical location of the job opening.

**Ontario Geological Survey (OGS)**


**Overview:** Junior and Senior Assistants are required to carry out a range of technical and operational support duties including assisting with data collection, pace and compass traversing, sampling, sample processing, operation of vehicles or water craft, drafting, computer input, cooking and camp maintenance. Successful applicants are generally undergraduate students in earth science or geoscience programs in universities or colleges both with and without previous field experience.

**When/How to apply:** Check website, deadline to apply is usually late-March. Download application form from web site and then send completed application by mail with a covering letter and resume.

**Student Work Abroad Program (SWAP)**

**Web Site:** [http://www.swap.ca](http://www.swap.ca)

**Overview:** SWAP arranges work visas and helps students find employment in countries such as Australia, Ireland, South Africa, Germany, Japan, the United States and more. Orientation sessions are held upon arrival in the host country. SWAP is not a job placement agency. Most students work in short-term hospitality and sales/service types of jobs.

**When/How to apply:** Varies by country; visit their web site for more information, or fill out their online application form to apply.

**THINKING OF STARTING YOUR OWN BUSINESS?**

Numerous programs and support exist for young entrepreneurs. Information can be found at the following sites:


- **Canadian Youth Business Foundation:** [http://www.cybf.ca](http://www.cybf.ca)

**ALTERNATIVES TO SUMMER WORK**

Keep in mind that working is only one way to spend your summer! You may also want to consider other alternatives such as travel, learning a new language or volunteer work. See below for a few suggestions.
Explore

**Web Site:** [http://www.myexplore.ca](http://www.myexplore.ca)

**Overview:** Learn French this summer in a five week program at another Canadian academic institution. The program includes a $2000 bursary covering tuition fees, instructional materials, meals, and accommodations.

**When/How to apply:** Deadline to apply is end of February. Application forms are available online.

**International Summer Programs**

**Website:** [http://www.summerabroad.utoronto.ca](http://www.summerabroad.utoronto.ca)

**Overview:** Take a U of T undergraduate credit course abroad where the country will become your ‘living textbook.’ Courses are offered in Australia, Central and South Eastern Europe, China, England, France, Germany, Italy, Ecuador, Japan, India, Kenya and Jordan. Course length varies from 4-6 weeks. Scholarships are available for Hong Kong. Check the website for info session dates.

**When to apply:** Space is limited so apply early. Summer Abroad application forms will be online on the 2nd business day following each country’s information session. Deadline to apply for all programs is the beginning of March. UofT students wishing to be considered for financial assistance offered through Woodsworth College, including the Hong Kong scholarships, must apply by the beginning of February.

**VOLUNTEERING**

For many students, volunteering is an excellent means of career exploration, developing skills and experience, cultivating contacts and getting involved in your community! For more information regarding volunteering drop by the Career Centre and ask a Career Assistant to help you discover various opportunities. Also, check out our “Volunteering: A Viable Option” Tip Sheet.

**DEEP Summer Academy**

**Website:** [http://outreach.engineering.utoronto.ca/preuniversityprograms/DEEPSummerAcademy/VolunteeratDEEP.htm](http://outreach.engineering.utoronto.ca/preuniversityprograms/DEEPSummerAcademy/VolunteeratDEEP.htm)

**Overview:** This program offers a variety of outreach activities to increase younger students' interest in science and engineering, including DEEP Summer Academy and RobotX Battlebots.

**When/How to apply:** The deadline to apply for DEEP is the end of April. Check the website for the volunteer application information.
Summer Job Search
Web Starting Points

CAREER SITES
UTM CAREER CENTRE – www.utm.utoronto.ca/careers
Manitoba WorkInfoNet – http://mb.workinfonet.ca/
Career Bookmarks – Toronto Public Library – http://careerbookmarks.tpl.toronto.on.ca
Career Cruising (via UofT Career Learning Network account) – choose Search Jobs within each job profile

WEB DIRECTORIES & SEARCH ENGINES
Google.ca – www.google.ca
Yahoo! Canada – www.yahoo.ca

ONLINE PUBLICATIONS & PRESS RELEASES
Canada Newswire – www.newswire.ca
Profit – www.profitguide.com

PROFESSIONAL ASSOCIATIONS & INDUSTRY SITES
CharityVillage – www.charityvillage.com

OTHER SOURCES OF INFORMATION
GlobeInvestor – www.globeinvestor.com
Hoovers – www.hoovers.com
→ Choose English or French, then enter Company Directories in the Search box

CANADIAN JOB & VOLUNTEER SITES
Workopolis Campus – http://campus.workopolis.com
Public Service Commission (Federal Government) – http://jobs.gc.ca (see the Students tab)
Government of Ontario – www.gojobs.gov.on.ca (see Youth and New Professionals link)
Cool Jobs Canada – www.cooljobscanada.com
GoodWork Canada – http://www.goodworkcanada.ca
Volunteer Toronto – http://www.volunteertoronto.ca
HOSPITALS/HEALTH CARE SERVICES
University Health Network – www.uhn.ca
Sick Children’s Hospital – www.sickkids.ca
Credit Valley Hospital – www.cvh.on.ca/home.asp
Trillium Health Centre – www.trilliumhealthpartners.ca/Pages/default.aspx
Centre for Addiction and Mental Health – http://www.camh.net
Canadian Cancer Society – www.cancer.ca

BIOTECHNOLOGY
Apotex Inc. – www.apotex.ca
AstraZenca Canada Inc. – http://www.astrazenecacareers.com/
Bayer Inc. – www.bayer.ca
Eli Lilly Canada Inc. – www.lilly.ca

BIOTECHNOLOGY INDUSTRY SITES
Council for Biotechnology Information - http://whybiotech.ca/

**Another work search strategy is to view previously posted positions that have expired –
to find out when certain positions were posted in the past, job description details
(requirements and skills needed), and company research. Some examples of these can
be found in a stored database that includes a selection of job postings from the previous
UofT job database system – located on the UTM Career Centre website via CLN (CLN →
Resources → Sample Job Postings for Career Exploration). Please ask for assistance at
the front desk or from a Career Assistant.

Updated Dec 2014