**Business Contacts Meeting**

**Wednesday, March 18, 2015, 10:30 a.m.**

**Innovation Complex, Room KN 2213**

**AGENDA**

1. Guest Presentation – Susan Senese Director, Information & Instructional Technology Services (I&ITS)
2. Update on Action Items from Previous Meeting
	* Workshop/meeting topics database – Steve Suraci
	* Excel Training – Mary Cunningham
	* Networking/resource database – Chris Sparks/Cliona Kelly
3. Forecasting
	* Questions and concerns for Business Services
4. Other Items
	* New Immigration Processes for Academics & Post Docs
5. Next Meeting: April 15, 2015

 10:30 a.m. – 11:30 a.m.

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