**Business Contacts Meeting**

**Wednesday, March 18, 2015, 10:30 a.m.**

**Innovation Complex, Room KN 2213**

**AGENDA**

1. Guest Presentation – Susan Senese Director, Information & Instructional Technology Services (I&ITS)
2. Update on Action Items from Previous Meeting
   * Workshop/meeting topics database – Steve Suraci
   * Excel Training – Mary Cunningham
   * Networking/resource database – Chris Sparks/Cliona Kelly
3. Forecasting
   * Questions and concerns for Business Services
4. Other Items
   * New Immigration Processes for Academics & Post Docs
5. Next Meeting: April 15, 2015

10:30 a.m. – 11:30 a.m.

Innovation Complex, Room KN 2213