**DEPARTMENT OF RECREATION, ATHLETICS & WELLNESS**

**Graphic Designer & Web Assistant**

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

<table>
<thead>
<tr>
<th>Deadline:</th>
<th>August 31st 2018</th>
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<tbody>
<tr>
<td>Number of Positions:</td>
<td>2</td>
</tr>
<tr>
<td>Rate of Pay:</td>
<td>$14.00</td>
</tr>
<tr>
<td>Position Start Date:</td>
<td>September 4th 2018</td>
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<tr>
<td>Position End Date:</td>
<td>February 22nd 2019</td>
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<tr>
<td>Number of Hours per Week:</td>
<td>10-24 hours per week. Must be willing to work varying evening and weekends, depending on teams home game schedule</td>
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<tr>
<td>Classification:</td>
<td>Work Study Student</td>
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**Summary:** Reporting to the Sports Program Assistant the incumbent will be responsible for the following:

- Create graphic imagery including but not limited to promotional graphics, videos and other digital materials that reflect and abide by the department branding package.
- Create and design imagery and video promotion using various platforms and tools such as Photoshop, InDesign, etc.
- Providing graphic design and digital marketing support for events
- Illustrate graphics appropriately for web and social media domains such as Instagram, Twitter, UTM Eagles website, etc.
- Edits creative marketing and narrative video content and sees projects through the entire post-production process

**Qualifications:**

- Must be current part time or full time undergraduate or graduate UTM Student
- Flexible schedule with the ability to work varied hours
- Excellent time management and organizational skills
- Accuracy and attention to detail
- Proficiency with required desktop publishing tools such as Photoshop, InDesign, etc.
- Excels in a team setting, yet comfortable working independently on task when required.
- Background of sports photography/videography is preferred
- Access to a camera would be given due consideration

**Method of Application:** Deadline to Apply: August 31st 2018

Please send your resume, covering letter, and three references to m.foley@utoronto.ca

We thank all applicants for their interest in the position; however only those applicants selected for further consideration will be contacted.

**Contact Information:** Michael Foley
Sports Program Assistant
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